

## 2024 Speech Contest Script

### International Speech Contest - Areas

1. **Red and green font copy are Script instructions.** Black and Blue font copy are to be read or spoken.

This same script can be adapted for the Club and Division Contests. Contact Program Quality Director if assistance is needed.

<p><b>Contest Start Time</b> <b>SAA/Zoom Master</b></p>	<p><b>Call contest to order. Welcome back. Reminders:</b></p> <ul style="list-style-type: none"> <li>• <i>A reminder to our online audience: "Please mute your microphone. You may have your video on, but we kindly ask that you remain attentive to the speaker and refrain from any unnecessary movement that might distract them."</i></li> <li>• <i>For our on-site audience, while contestants are speaking, we request that you not leave your seats. You may leave the room during the 1 minute of silence between speeches or the unlimited</i></li> </ul>	
<p>International Speech Contest Toastmaster</p>	<p>silence after each contest. On return if a contestant is speaking, the Sergeant-at-Arms will wait until the speaker finishes to let you back in.</p> <p>Area Director or Zoom Master: <b>Please Introduce International Speech Toastmaster XX</b></p> <p><i>Thank you &lt;name of Area Director&gt;. Welcome everyone to the International Speech Contest. Today, as you know from the previous contest, we have &lt; insert ,# of&gt; Areas competing. Area 1 {example W1} contestants will compete first; followed by Area 2 and then finally Area__ Today's contestants are competing for the ultimate title of World Champion of Public Speaking. In this contest, we will hear an original speech from each contestant. There will be one minute of silence after each contestant finishes for the judges to mark their ballots. After the final contestant for each area finishes, I will ask for silence until the judges are finished ranking the contestants and the counters have collected all the ballots.</i></p> <p><i>I will ask, &lt;each online contestant – please turn on their video, unmute yourself and pin the timer. When you are ready to begin say, READY &gt;. Once each contestant responds READY, then I will introduce each in the same way: Contestant Name, Speech Title, Speech Title, Name.</i></p> <p><b>For the onsite contestants,</b> I will announce each contestant's name and invite each to the stage. As the contestant walks to the stage, please join me in applauding each until they reach the stage. Once on stage, I will introduce the Contestant by giving their Name, their speech title, repeat the speech title and repeat their name. The onsite contestant will say, "Thank you, Contest Toastmaster."</p> <p><i>By random drawing, the contestants will speak in the following order</i></p>	

*Read speaking order and say each contestant's name the same way. Be sure to pause after each to provide audience time to write it down as needed. You can announce each Area prior to each Area's contest.*

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	<p>For Area _____, Contestants will speak in the following order</p> <p>Contestant #1: Contestant #2: Contestant #3:</p> <p>We will observe one minute of silence after each contestant has spoken while the judges mark their ballots. After the last contestant speaks for each contest, we'll remain silent until all the ballots have been collected.</p> <p>We will then move on to the next contest until all contestants have spoken.</p> <p><i>The contestants have been briefed and are ready to compete. Madame/Mister Chief Judge, have the judges, counters and timers been briefed? &lt;Wait for affirmative response&gt;</i></p>	
International Speech Contest Toastmaster	<p>&lt;Contestant 1 - please turn on your video, enable your microphone and pin the timer. <b>When you have done so, please say READY."</b></p> <p><b>Introduce Contestant</b></p> <p style="text-align: center;"><i>Contestant Name, Speech Title, Speech Title, Name</i></p> <p><i>&lt;Or, if the contestant is on site, then Introduce the contestant with the Contestant name, Speech Title, repeat the speech title, and repeat the contestant's name.&gt;</i></p> <p><i>The contestant will respond, "Thank you, Contest Toastmaster." Then you can leave the stage.</i></p>	
	<b>WHEN CONTESTANT FINISHES HER SPEECH, SAY:</b>	
<p>If Contestant is online, ask contestant to please turn video off and mute her microphone. Or, if contestant is onsite, then return to the stage. When done, request one minute of pause/silence. The timer can show the red screen or card and turn it off at the end of the 1 minute. Or, timer can say time, when one minute has passed.</p>		
Next	<p>The cueing and introduction procedure is repeated for all contestants in each contest.</p>	
	<p>After the First Contest ends, ask for silence until all the ballots have been collected. Then begin the 2<sup>nd</sup> Area Contest using the same procedures.</p> <p><b>Remind the Audience and judges of the speaking order for Contest #2:</b></p>	

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	<p><b>Contest #2: The Contestants for Area _____ will speak in the following order:</b></p> <p>Contestant #1: _____</p> <p>Contestant #2: _____</p> <p>Contestant #3: _____</p>	
International Speech Contest Toastmaster	<p><b>CONTEST #2 Follow the same introduction procedures as in first contest.</b></p> <p>&lt;Area _____ Contestant 1 - please turn on your video, enable your microphone and pin the timer. <b>When you have done so, please say READY."</b></p> <p><b>Introduce Contestant</b></p> <p style="text-align: center;">Contestant Name, Speech Title, Speech Title, Name</p> <p><i>&lt;Or, if contestant is on site, then Introduce contestant with Contestant name, Speech Title, repeat speech title and repeat contestant's name.&gt;</i></p> <p><i>The contestant will respond, "Thank you, Contest Toastmaster." Then you can leave the stage.</i></p>	
	<p><b>WHEN THE CONTESTANT FINISHES HIS SPEECH, SAY:</b></p>	
	<p>Contestant 1 please turn your video off and mute your microphone. <b>When done, request one minute of pause/silence</b> The timer can show the red screen or card and turn it off at the end of the 1 minute. Or, timer can say time, when one minute has passed.</p>	
	<p>The cueing and introduction procedure is repeated for all contestants in each contest.</p>	
	<p>After the SECOND Contest ends, ask for silence until all the ballots have been collected. Then begin the 3<sup>rd</sup> Area Contest using the same procedures.</p> <p><b>Remind the Audience and judges of the speaking order for Contest #3:</b></p> <p><b>Contest #3: The Contestants for Area _____ will speak in the following order:</b></p> <p>Contestant #1: _____</p> <p>Contestant #2: _____</p> <p>Contestant #3: _____</p>	
	<ul style="list-style-type: none"> <li><b>When the final International Contest is finished, ask for unlimited silence until all the ballots are collected and the counters and chief judge leave the room.</b> "We will now observe an indefinite period of silence for our judges to complete their ballots and the ballot counters to collect the ballots."</li> <li><b>Zoom Master may show a slide on the screen to remind the audience</b></li> </ul>	
Chief Judge	<ul style="list-style-type: none"> <li><b>Announce to Toastmaster when all ballots are collected. "</b> <b>Madame/Mister Toastmaster: All ballots have been collected."</b></li> </ul>	

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<p><b>Meet the Contestants</b></p>	<p>"Thank you, <u>Madame/Mister Chief Judge</u>."</p> <p>"This concludes the INTERNATIONAL Speech Contest."</p> <p>After the Chief Judge and ballot counters have left the meeting room the Toastmaster will direct Tech Chair/Zoom Master to unmute and allow video for all online contestants.</p> <p>All contestants will receive a Certificate of Participation.</p> <p>Contestants, I will interview each of you in the order that you spoke</p> <p>Welcome (<i>contestant's name</i>)!</p> <p style="text-align: center;"><i>(applaud the contestant)</i></p>	<p>●</p>
<p><b>Tech Chair/Zoom Master show Virtual Certificate of Participation for each contestant as Toastmaster presents it/</b></p>	<p><i>(for each contestant):</i> Toastmaster will ask each contestant the name of their club and how long they have been a Toastmaster. What is the name of your club <i>and what area does the club belong to?</i></p> <p><i>(Ask only 1-2 questions from the contestant's bio. If he/she answers it quickly, then ask one more question. We should only need to interview a contestant for 1 minute.)</i></p> <p><i>(If you become aware that the judges are dealing with a protest, you will have to interview for a longer period,</i>  <i>Some additional questions to ask: What prompted you to enter the speech contest? What advice do you have for someone who is thinking of entering a contest? Is there anyone you wish to recognize or thank?)</i></p>	

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<p><b>Ask the Tech Chair to Unmute and allow video for the audience</b></p>	<p><i>!Online Audience, please unmute and join the onsite audience in a round of applause for all of the contestants.</i></p> <ul style="list-style-type: none"> <li>● Conclude as Toastmaster by thanking the Area Directors and Contest Chair. <b>&lt;There will be no break.—say,”</b> Please help me welcome back to the virtual stage our Contest Chair, _____</li> </ul>	
<p>Contest Chair XX</p>	<p><b>Thank the volunteers</b></p> <ul style="list-style-type: none"> <li>● Recognize Contestants <b>[no need to name them, just thank them]</b></li> <li>● Recognize Timers:</li> <li>● Recognize Ballot Counters</li> <li>● Recognize Technical hosts</li> <li>● Recognize Chief Judge</li> <li>● Recognize Toastmaster(s) – if there were 2 <b>Then say, each of you will receive a certificate of appreciation.</b></li> </ul> <p><i>Let me remind everyone that today’s Contest winners will compete on_____&lt;insert date&gt;at the Division Speech Contests.</i></p>	<ul style="list-style-type: none"> <li>●</li> </ul>

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**International Speech Contest**

Contest Chair XX	<p><b>At this point acknowledge any dignitaries who may have been competing in one or both of the Speech Contests. You can say:</b> Now that the results are being tabulated, we can acknowledge our Past District Governor/Director Distinguished Toastmaster _____.</p> <p><b>Next, Invite YOUR Division Director to the Hybrid Stage (i.e., turn video on and unmute)</b> Division Director will make remarks to include an invitation to attend the Division Speech Contests and any upcoming Division events.</p> <p><b>Next, invite to the Hybrid stage the Club Growth Director [if present].</b> Please help me welcome our Club Growth Director, Distinguished Toastmaster, Ruth Prentice. Please unmute and join us on t stage. [Lead the applause when she finishes.]</p> <p><b>When the Club Growth Director concludes her remarks, invite the Program Quality Director, James Gable.</b> Please help me welcome our Program Quality Director, Distinguished Toastmaster, James Gable. Please join us on stage, James.</p> <p><b>When the Program Quality Director finishes, invite The District Director.</b> Please welcome our District Director to the virtual or hybrid stage Distinguished Toastmaster, Ann Hill. Please unmute and join us with your remarks and announcements.</p> <p><b>Finally, Invite the District Leadership Committee Chair, Past Region Advisor, and Distinguished Toastmaster, Linda Rhea, who will make a few announcements about the upcoming elections.</b></p> <p><b>Note:</b> if she is not in attendance, you will be informed and the District Director will make her announcements.</p> <p><b>Contest Chair:</b></p> <p>Please be aware of but do not read aloud these Rule details</p>	
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Prior to announcing results, announce if time disqualification(s) occurred but do not name the contestant(s) involved.

**Announcements of contest winners is final unless the list of winners is announced incorrectly, in which case the chief judge, ballot counters or timers may immediately interrupt to correct the error.**

**Contest Chair can say,** "At this time, we would like to Ask all contestants to turn their videos on.

Everyone else should keep their videos OFF, BUT all can unmute.

<p>When it is time to announce the winners, Zoom Master will assist with a drum roll and displaying the trophies and certificates.</p>	<p><b>Announce the winners of the Contest in reverse order, pausing 5-7 seconds after each contestant so they can be recognized:</b></p> <p><b>Remind contestants that certificates will be emailed, while the 1<sup>st</sup> place Area Trophy will be sent after this contest.</b></p> <p>[Zoom Master can show winner's certificate during the lull and then show a photo of the trophy for the first place Area winner.]</p> <ul style="list-style-type: none"><li>• <b>Start with the Evaluation Contest</b></li><li>• <b>There were no disqualifications for time. Or, if there were time disqualifications, just say the # _____ time qualifications.</b></li></ul> <p><b>Then announce the winners for each contest as they occurred.</b></p>	<ul style="list-style-type: none"><li>•</li></ul>
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- **1<sup>st</sup> Contest;**
  - Third Place: \_\_\_\_\_
  - Second Place: \_\_\_\_\_
  - First Place: \_\_\_\_\_

- **2<sup>nd</sup> Contest;**
  - Third Place: \_\_\_\_\_
  - Second Place: \_\_\_\_\_
  - First Place: \_\_\_\_\_

- **3<sup>rd</sup> Contest;**
  - Third Place: \_\_\_\_\_
  - Second Place: \_\_\_\_\_
  - First Place: \_\_\_\_\_

**Then FOLLOW the same procedure for International Speech Contest:**

- **There were no disqualifications for time. Or, there were time disqualifications.**

**(#)**

**Announce the winners for each contest as they occurred:**

- **1<sup>st</sup> Contest;**
  - Third Place: \_\_\_\_\_
  - Second Place: \_\_\_\_\_
  - First Place: \_\_\_\_\_

- **2<sup>nd</sup> Contest;**
  - Third Place: \_\_\_\_\_
  - Second Place: \_\_\_\_\_
  - First Place: \_\_\_\_\_

- **3<sup>rd</sup> Contest;**
  - Third Place: \_\_\_\_\_
  - Second Place: \_\_\_\_\_
  - First Place: \_\_\_\_\_

**Thank you all for attending this Hybrid Contest! Let's end again by having everyone applaud our contestants. If you are online, please turn your video on, then turn on Gallery View so we can see everyone. <Wait a few minutes>**

**Thank you all for attending. Contest Adjourned. You may all stay and mingle as long as you like.**