



**2022-2023 D26 DISTRICT COUNCIL MEETING SEPTEMBER 24, 2022**

**9:00AM- 11:00AM**

**Presiding**

**JP Bachmann, DTM**

**District Director**

**Agenda Order**

Introduction: Program Quality Director Ann Hill, DTM

District Mission: Club Growth Director James Gable, LD3

Call to Order: District Director JP Bachmann, DTM

Credentials Report and determination of quorum: Beth Boaz, DTM, PDG, PID

Voting Instructions: Parliamentarian, Linda Rhea, DTM, PDD, PRA

Approval of Agenda: Administration Manager Teri McDonald, DTM, PDD

Approval of **District Council Minutes for 4/30/22**

Confirmation of District Leaders 2022-2023

**Business Requiring Adoption:**

Finance Manager report and District Budget: Finance Manager Diane Nuss, DTM

**Year End 2021-22 Report\***

Year End 2021-22 Audit Tom Marrs, DTM, Audit Chair, 2021-22

*\*Year End 2021-22 reports will be posted on the District 26 website when available ([d26toastmasters.org](http://d26toastmasters.org))*

Approval of 2022-2023 District 26 Budget

**District Reports (2 minutes each)**

Club Growth Director James Gable, PI3

Program Quality Director Ann Hill, DTM

Urban Division Director Will Robinson, DTM

Southern Division Director Jimmy Dent, DTM

Northern Division Director Nathan Darnall, PI3

Metro Division Director Ruth Prentice, MS5

Foothills Division Director Pattie Apple, DL1

Eastern Division Director A.J. Herran, MS5

Denver Division Director Karen McGrath, VC4

**New Business:**

**Announcements**

Next meeting: April 29,2023

Meeting Adjourned

*PLEASE NOTE: District Council Members\* must register no later than 5:00 pm, Friday September 23rd in order to receive a voting ballot.*

# Instructions and Business Meeting Packet for 2022 District 26 Virtual Council Meeting – September 24, 2022

**INTRODUCTION:** Quorum is required to approve the documents included in this package. That means 1/3 of eligible club votes must be represented. If quorum is not met at the meeting, there will be an additional online voting period. post-meeting in which we will seek to meet the majority approval.

Because the voting process will be conducted virtually, **no proxies will be permitted**. Each district council member must cast their own vote. District executive committee members are entitled to one vote and may cast up to two additional votes as a club president or vice president education. All other members of the district council shall be limited to a maximum of two votes.

Zoom.us is the meeting platform. We recommend that you download and test Zoom conferencing software in advance here: <https://www.zoom.us/download - client 4meeting>

**How to Vote when required:** Election Runner will be used to conduct voting during the District Council virtual meeting.

- **Participants will receive one email with all items to be voted upon.** The email you receive will contain a unique link. Do not forward this email to others. When prompted, use the Voter ID (Username) and Voter key (password) that will be sent to you for each item we're voting on. Only those who have registered on Zoom by **5:00 pm on Friday, September 23, 2022** will receive a link to vote via email.
- If you do not have access to your email during the meeting, telephone only attendees may vote by entering “\* 9” (star 9) when instructed by the Chairperson and the “raised hand” votes will be counted manually.
- You can only use each ballot once. Vote only when instructed to do so.





The District Council Annual Business meeting convened on Apr 30, at 8:35am MST, with 138 District leaders present.

1. The meeting opened with the Program Quality Director (PQD), JP Bachmann, reading the District Mission Statement: We build new clubs and support all clubs in achieving excellence.
2. A quorum was present (121 Clubs in good standing with 242 available votes (one for each Club President and one for each Vice President Education. Minimum votes required for quorum 81.)
3. Agenda: There was a correction to the agenda (date/time, and name of speaker). There were no objections stated and the agenda was approved as circulated.
4. Review of District Council Minutes from Sep 21: there were no objections, and the minutes were approved as circulated.

Note: The District Director, Victoria Cox, introduced the realignment of clubs within the District. The Club Growth Director, Ann Hill, reviewed the Toastmasters International process for reinstating clubs. Victoria then noted that this topic was not in alignment with the agenda, and in the best interest of following the agenda, paused the topic and introduced the District Finance Manager. (District realignment is noted below in item 7).

5. District Finance Report presented by Joseph Vander Linde
  - a. Joseph announced the Audit committee members and then presented the Finance Report. The District had expended approximately \$20,000 of the allotted \$40,000 budget (as of Mar 31, 2022). Toastmasters International was conducting a reallocation of excess District reserves and would recoup approximately \$3,500 in District 26 funds.
    - i. Discussion Item: District Conference Registration. Participation is lower than anticipated and will impact the projected budget.
      1. AJ Herran asked if support roles or those who are assisting with the conference will receive a discount code. Victoria stated there would not be a discount code, while Linda Rhea mentioned the current cost (\$125 Early Bird, \$150 late registration) is a reasonable cost for a conference (in comparison to the cost for the past conferences over the past 9 years).
    - ii. Motion to approve the Finance Report (Tiaja Pierre, second from JP Bachmann). There were no objections.
6. District Leadership Committee (DLC) presented by DLC Chair and Immediate Past District Director, Jacqueline Smith
  - a. Positions Nominated:
    - i. District Director: JP Bachmann
    - ii. Program Quality Director: Ann Hill
    - iii. Division Directors
      - Denver Division: role is incomplete and will require a floor candidate
      - Eastern Division: role is incomplete and will require a floor candidate
      - Foothills Division: Pattie Apple
      - Metro Division: Ruth Prentice
      - Northern Division: Nathan Darnall
      - Southern Division: role is incomplete and will require a floor candidate
      - Urban Division: role is incomplete and will require a floor candidate
  - b. Jacqueline noted the DOC members and stated the deadline to apply for District nominations was Feb 19, 2022
  - c. Victoria reviewed the District Elections and requested Floor Candidates:

- i. Southern Division Director: Jimmy Dent (Nominated by Glenn Knight Nominated, AJ Herran seconded the nomination)
    - ii. District Club Growth Director: James Gable (Nominated by Keith Horowitz, Bonnie Ann Smith seconded the nomination)
  - d. There was a motion to accept the candidates and cast one ballot (AJ Herran and Linda Rhea seconded the motion). There was a majority vote to accept all nominations.
- 7. District Alignment as presented by Victoria Cox.
  - a. Changes to District alignment are necessary to better balance the Divisions. Western Division has lost several clubs and would no longer be able to be considered a separate division. While Divisions and Areas were organized by proximity to one another, many clubs are now meeting online, and this limitation may not be applicable when aligning clubs within a Division or Area. An Area is comprised of 4 to 6 clubs but may consist of three clubs when an effort to charter a club is in the process (as of May 1).
  - b. Ann Hill noted that suspended clubs. How to Reinstate a Club manual is located on the TMI website. If any member of a suspended club wants to reinstate their club (such as Western Slope), must contact TMI by Oct 22 (via phone).
  - c. Proposed District alignment
    - i. Western Division realigned throughout the District (creates F3 and D5 Areas)
    - ii. Motion to accept as proposed: JP Bachmann, and John Mullin seconded the motion
      - 1. Discussion (limited to 2 minutes):
        - a. Eric Kronwall opposed to moving Fort Collins Toastmasters, Club 375, to Northern Division. The city of Fort Collins currently has eight clubs and should remain in the same division. The club meets in person and is located an hour from other WY clubs. This will make it difficult for the Area to arrange Area visits and contests.
        - b. Linda Rhea is opposed to moving Fort Collins outside of their current Area. Motion to amend the proposal and allow Fort Collins to remain in the current area. This motion was seconded by Marsha Wood.
        - c. Stephanie Jensen was also opposed to the proposal and stated the District should allow Northern Division to remain in WY and allow Fort Collins to remain in Fort Collins
        - d. John Barnes stated he was opposed to the proposal of realigning Fort Collins-based clubs.
        - e. With discussion closed, there was a vote to accept the amendment and leave Fort Collins-based clubs within their current Area.
        - f. One member was opposed to the amendment. Based on the majority vote, the motion was accepted, and District Realignment was amended.
      - iii. Vote to accept the District Realignment as amended: 58 Accept, 0 Opposed
- 8. District Officer Reports
  - a. Club Growth Director:
    - i. Beat the Clock Toastmasters Membership Campaign runs May 1 – Jun 30. Clubs are encouraged to host an Open House and a Speechcraft to increase club membership.
    - ii. TMI website will be down May 9 – 12.
    - iii. Congratulations to the seventeen clubs that have reached Distinguished status!
  - b. Program Quality Director:
    - i. The District Conference is approaching, please take a moment and register for the conference to attend either in person or online.
    - ii. District Officer training is planned for July 22.
  - c. Division Director Reports:
    - i. Denver Division - Karen McGrath
    - ii. Eastern Division - Glenn Knight
    - iii. Foothills Division - Keith Horowitz
    - iv. Metro Division - Ron Pierre
    - v. Northern Division - Tiaja Pierre

- vi. Southern Division - Deb Horowitz
- vii. Urban Division - Ruth Prentice
- viii. Western Division - Jimmy Dent
- d. District Director's comments: encourage club Presidents and Vice President Education to reach out to Area Directors and get info on vacant Area Director positions. Encourage Area Directors to reach out to Division Directors for additional info on vacant Division Director positions. Additionally, excessive comments during the meetings may disrupt meeting proceedings. Therefore, members are welcome to review the agendas and minutes ahead of time (for example the alignment committee).
- e. Meeting adjourned at 10:23am

Meeting minutes submitted by:

Christina McCrady  
Admin Manager, District 26

Approved.

Victoria Cox  
District Director, District 26

Distribution: District Council Members

## **District 26 Virtual Council Meeting Ground Rules September 24, 2022 (9:00 am)**

**Rules of Order:** Robert's Rules of Order Newly Revised shall be the final authority on parliamentary procedure insofar as they do not conflict with any provision in the District Administrative Bylaws, the Articles of Incorporation or Bylaws of Toastmasters International, Policies and Procedures, set by the Toastmasters International Board of Directors.

As noted in Robert's Rules, it is permissible for a deliberative body to adopt "special orders" for a given session in order to facilitate business. Since time is limited for the May 1st business meeting of the District 26 Council, the following procedures will be in order:

**Parliamentary Aids:** To expedite the meeting, the Chairperson will use unanimous consent as much as possible, especially in accepting the submittal of committee reports. Any Council Member may object to unanimous consent by stating "objection" when the presiding officer says, "if there are no objections" or "hearing no objections." With any objection, a motion will have to be made and seconded, discussed and voted. While all points of view are entitled to be heard, that does not mean every member needs to speak. Because of limited time for debate and discussion, members are asked to primarily make statements that offer new information and not repeat what has already been stated. Rights of the minority opinion are to be protected and respected even though majority rules. Courtesy should be extended to all participants and that includes not asking redundant questions that have previously been answered either in the package or by other participants.

**Submittal of Motions that occur in the course of the meeting:** Resolutions, motions or amendments to motions over 12 words, excluding "I move that," shall be submitted in writing to the Chairperson immediately after making the statement. (Enter in the chat box.)

**Addressing the Council:** Recognition by the Chairperson is required before a person addresses the District Council. To address the District Council, an individual must address the Chairperson and wait for acknowledgment by the Chairperson. Once acknowledged, the individual should state their name, club name, club number, District Council role, and then succinctly state the business. Without recognition, comments will not be part of the official record.

**Virtual Meeting Procedures:** When the member registers online to attend the meeting, an email will be sent acknowledging registration that contains instructions on how to join the meeting using their computer, smart mobile device or telephone. All attendees are urged to join via their computer or mobile device so the presentations can be viewed, and the member can participate interactively.

Upon joining the meeting, all attendees will be muted except for the Chairperson and recognized speaker at the time. If a member wishes to speak, that member must "raise your hand" by clicking on the hand icon in the participant window (could be under the "more" menu) or if participating by telephone, the member can enter "\*" 9" (star 9) on the keypad. When the Chairperson recognizes the "raised hand," that member will be unmuted to speak their business. Once acknowledged, the individual should state their name, club name, club number and District Council role (e.g., Division C Director).

**Business Time Limits and Guidelines for Participation:** There will be limited debate on items of business. Everyone shall have a maximum of one minute to address the question. The maximum time for discussing or debating any motion, including its amendments, shall be 7 minutes. Unless two-thirds majority of Council Members vote in favor of any motion to change the time limits for debate, the Council will immediately vote on the pending question if the 7-minute limit is reached.



District 26 District **Executive Committee** Meeting (Virtual)

Saturday, September 10, 2022

9:00 am MST

**MINUTES**

**Call to Order and Welcome**

District 26 Director, JP Bachmann, DTM, called the District Executive Committee (DEC) meeting to order and introduced Club Growth Director James Gable

**District Mission**

Club Growth Director, James Gable, LD3 presented the District Mission.

**Credentials Report and Determination of Quorum**

The Chair called for the Credentials Committee Chair report by Distinguished Toastmaster Beth Boaz who provided the Credentials report and certified the quorum. As of the DEC meeting date, there were 37 members of the DEC. Quorum is one half plus 1 of DEC members, so 19 is required. 25 DEC members were registered.

**Based on the number of registered and credentialed eligible DEC members as of 5pm on September 9th, a quorum was achieved for the District Executive Committee Meeting.**

The Chair asked all DEC members to encourage all Club Presidents and VPEs to register for and attend the District Council (DC) meeting on September 24, 2022

**Determination of Quorum**

The Chair reported that as confirmed by the Credentials Chair, a quorum was confirmed, so the District Council may proceed with voting.

The credentials chair went on to explain the voting rules for the upcoming DC meeting, emphasizing that **no proxy votes are allowed for online District meetings.**



## **Introduction of Dignitaries**

District Director, JP Bachmann, DTM introduced all District 26 dignitaries with the exception of Area Directors. Corrections were made of the omission of Past District Director Marcia Wood, DTM, and recognition of Linda Rhea's credential of Past Region Advisor.

## **Finance Manager's Report**

Finance Manager Diane Nuss, DTM, presented the District 26 budget for program year 2022-2023. This is available for review at:

<https://docs.google.com/spreadsheets/d/1wfhJnGKkuqHSrOfIGN7h5tegOh9uw0KJ/edit#gid=210515170>

Questions about the budget were raised by Eastern Division Director, A.J. Herran, Northern Division Director, Nathan Darnall, and Immediate Past District Director, Victoria Cox, DTM

## **Explanation of the D26 District Success Plan:**

District Director, JP Bachmann, DTM explained the District Success Plan (DSP) to the DEC members. This is available for review at: <https://drive.google.com/file/d/1KbDKeccN0UVrQW-CvA4K0ZEudkvJVx0r/view?usp=sharing>

## **Approval of District Budget for the 2022-2023 Program year (not adoption)**

A motion was made by Northern Division Director Director, Nathan Darnall to approve the District Budget as presented by District Finance Manager, Diane Nuss, DTM.

Motion was seconded by Jim Roth, U3 Area Director.

By a show-of-hands vote using the raise hand reaction button in Zoom and confirmation by both the District Director and the District Parliamentarian, Linda Rhea, DTM, PDD, PRA the District Budget was unanimously passed.

## **Approval of the District Success Plan**

A motion was made by Eastern Division Director, A.J. Herran to approve the District Success Plan as presented by District Director, JP Bachmann, DTM.

Motion was seconded by Marcia Wood, DTM, PDD, U2 Area Director.

Discussion included a recommendation to place the DSP on the D26 website for review.

By a show-of-hands vote using the raise hand reaction button in Zoom and confirmation by both the District Director and the District Parliamentarian, Linda Rhea, DTM, PDD, PRA the District Success Plan was unanimously passed.

## **Contest Announcements and Proposal**

Program Quality Director, Ann Hill, DTM reviewed the rules for contests during the 2022-2023 program year as announced by Toastmasters International. Her recommendation was to hold all contests at the Area level and above in a Hybrid format, and that the contests during the 2022-2023 program year will be the International Speech contest, and Table Topics.

## **Voting Instructions**

The voting instructions using “Election Runner” were provided by Credentials Chair, Beth Boaz, DTM, PDG, PID. A simple majority is required for approval of the proposed contest format by Program Quality Director, Ann Hill, DTM.

## **Approval of District 26 Contest Format**

A motion was made by District Finance Manager, Diane Nuss, DTM to approve the District Contest format as presented by Program Quality Director, Ann Hill, DTM

Motion was seconded by Marcia Wood, DTM, U2 Area Director.

During discussion, further clarification of the hybrid contest format was made. The timeline of contests was identified as January for club contests, February for Area contests, March for Division Contests, and the District contests on April 28<sup>th</sup> and 29<sup>th</sup>, 2023. Club contests may begin prior to January if the clubs so desire. Training will be provided for contest functionaries in the second quarter of the program year.

By electronic vote using Election Runner, the proposed District contest format was passed by a vote of 21 votes for and 2 votes against.

## **Division Directors Reports**

The Chair called for the three-minute reports from Division Directors.

## **Administrative and District Leaders Reports**

The Chair called for the three-minute reports from the Public Relations Manager, Club Growth Director and Program Quality Director. There was no report given by the District Director.

Public Relations Manager, Ben Langley announced the consideration of podcasts, traveling interviews, and bottom-up marketing efforts to get the Toastmasters brand more widely recognized.

Club Growth Director James Gable remarked on the status of prospective clubs and the “pie in the face” challenge for all newly chartered clubs during this program year. He also reminded leadership to submit leads for interest-based clubs.

Program Quality Director Ann Hill, DTM remarked on the status of training for District and Club officers (District at 100%, and 576 club officers). She also spoke about pathways adoption, and

announced the District Conference to be held on April 28-29, 2023.

Immediate Past District Director Victoria Cox, DTM announced the Hall of Fame event which will be held on September 17, 2022 in Colorado Springs.

District Director reminded the DEC to encourage all of their clubs to register for and attend the District Council meeting on September 24, 2022 at 9am. Registration needs to be completed by 5pm on September 23 to establish a quorum. Also, there is an event coming on October 22, 2022 called Evaluate to ELEVATE with World Champion of Public Speaking, Verity Price, and International President Elect, Morag Mathieson, DTM.

### **Adjournment**

The Chair adjourned the meeting at 11:56 am MST



District #: 26  
 Budget Currency: USD  
 Fiscal Year: 2022-2023

|  | Jul-22         | Aug-22         | Sep-22        | Oct-22       | Nov-22       | Dec-22         | Jan-23         | Feb-23       | Mar-23        | Apr-23         | May-23         | Jun-23         | Total          |
|--|----------------|----------------|---------------|--------------|--------------|----------------|----------------|--------------|---------------|----------------|----------------|----------------|----------------|
| Membership Dues Allocation             | 484            | 1,487          | 15,994        | 4,551        | 1,060        | 619            | 837            | 2,542        | 12,640        | 4,976          | 1,030          | 1,489          | 47,708         |
| Conference revenue                     | -              | -              | -             | -            | -            | -              | -              | -            | -             | 17,500         | -              | -              | 17,500         |
| Fundraising revenue                    | 6              | -              | -             | -            | -            | -              | -              | -            | -             | -              | -              | -              | 6              |
| Education and Training revenue         | -              | -              | -             | -            | -            | -              | -              | -            | -             | -              | -              | -              | -              |
| District store revenue                 | -              | -              | -             | -            | -            | -              | -              | -            | -             | -              | -              | -              | -              |
| Speech contest revenue                 | -              | -              | -             | -            | -            | -              | -              | -            | -             | -              | -              | -              | -              |
| <b>Total revenue</b>                   | <b>490</b>     | <b>1,487</b>   | <b>15,994</b> | <b>4,551</b> | <b>1,060</b> | <b>619</b>     | <b>837</b>     | <b>2,542</b> | <b>12,640</b> | <b>22,476</b>  | <b>1,030</b>   | <b>1,489</b>   | <b>65,214</b>  |
| TI Allocation Expense                  | 199            | 199            | 199           | 199          | 199          | 199            | 199            | 199          | 199           | 199            | 199            | 199            | 2,388          |
| Conference expense                     | -              | -              | -             | -            | -            | -              | -              | -            | -             | 17,500         | -              | -              | 17,500         |
| Fundraising expense                    | 6              | -              | -             | -            | -            | -              | -              | -            | -             | -              | -              | -              | 6              |
| District store expense                 | -              | -              | -             | -            | -            | -              | -              | -            | -             | -              | -              | -              | -              |
| Marketing Outside Toastmasters expense | 2              | -              | 350           | 400          | 420          | 350            | 400            | 350          | 450           | 450            | 350            | 350            | 3,872          |
| Recognition expense                    | -              | -              | 285           | 1,635        | 285          | 285            | 1,885          | 285          | 285           | 1,285          | 760            | 1,815          | 8,805          |
| Club Growth expense                    | -              | -              | 700           | 600          | 600          | 950            | 600            | 600          | 700           | 600            | 600            | 700            | 6,650          |
| Public Relations expense               | 1,506          | 75             | 105           | 330          | 330          | 330            | 330            | 330          | 330           | 330            | 330            | 330            | 4,656          |
| Education & training expense           | 900            | -              | 750           | -            | -            | 1,200          | -              | -            | -             | -              | -              | -              | 2,850          |
| Speech contest expense                 | -              | -              | -             | -            | -            | -              | -              | 750          | 550           | 780            | -              | -              | 2,080          |
| Administration expense                 | 1,430          | 542            | 942           | 392          | 42           | 42             | 42             | 42           | 42            | 42             | 42             | 42             | 3,642          |
| Food and Meals expense                 | -              | 720            | 1,070         | -            | -            | -              | 360            | -            | 150           | 180            | -              | -              | 2,480          |
| Travel expense                         | 415            | 2,025          | 475           | 50           | 50           | 50             | 50             | 50           | 75            | 975            | 50             | 50             | 4,315          |
| Lodging expense                        | -              | 5,013          | 400           | -            | -            | -              | 1,200          | -            | 400           | 1,403          | -              | -              | 8,416          |
| <b>Total Expense</b>                   | <b>4,458</b>   | <b>8,574</b>   | <b>5,276</b>  | <b>3,606</b> | <b>1,926</b> | <b>3,406</b>   | <b>5,066</b>   | <b>2,606</b> | <b>3,181</b>  | <b>23,744</b>  | <b>2,331</b>   | <b>3,486</b>   | <b>67,660</b>  |
| <b>District net income/(loss)</b>      | <b>(3,968)</b> | <b>(7,087)</b> | <b>10,718</b> | <b>945</b>   | <b>(866)</b> | <b>(2,787)</b> | <b>(4,229)</b> | <b>(64)</b>  | <b>9,459</b>  | <b>(1,268)</b> | <b>(1,301)</b> | <b>(1,997)</b> | <b>(2,446)</b> |

We, the undersigned, certify that this budget and narrative cover estimated receipts and expenditures for the district year. This budget directs the financial resources entrusted to the district toward achieving the district mission and will be presented to the district council for approval at its next meeting.

District Director \_\_\_\_\_ Date \_\_\_\_\_

Program Quality Director \_\_\_\_\_ Date \_\_\_\_\_

Club Growth Director \_\_\_\_\_ Date \_\_\_\_\_

Finance Manager \_\_\_\_\_ Date \_\_\_\_\_

| <u>Break even</u>              | <u>Revenue</u> | <u>Expense</u> | <u>Net</u>    | <u>Policy</u> |
|--------------------------------|----------------|----------------|---------------|---------------|
| Conference                     | 17,500         | 17,500         | -             | Meets Policy  |
| Fundraising                    | 6              | 6              | -             | Meets Policy  |
| District Store                 | -              | -              | -             | Meets Policy  |
| <b>Minimum Expense Type</b>    |                | <b>Expense</b> | <b>%</b>      | <b>Policy</b> |
| Marketing Outside Toastmasters |                | 3,872          | 8.1%          | 5.0%          |
| <b>Maximum Expense Type</b>    |                | <b>Expense</b> | <b>%</b>      | <b>Policy</b> |
| Education and Training         |                | 2,850          | 6.0%          | 15.0%         |
| Marketing Outside Toastmasters |                | 3,872          | 8.1%          | 10.0%         |
| Club Growth                    |                | 6,650          | 13.9%         | 15.0%         |
| Public Relations               |                | 4,656          | 9.8%          | 10.0%         |
| Recognition                    |                | 8,805          | 18.5%         | 20.0%         |
| Travel                         |                | 4,315          | 9.0%          | 25.0%         |
| Lodging                        |                | 8,416          | 17.6%         | 15.0%         |
| Food and Meals                 |                | 2,480          | 5.2%          | 15.0%         |
| Speech Contest                 |                | 2,080          | 4.4%          | 5.0%          |
| Administration                 |                | 3,642          | 7.6%          | 10.0%         |
| <b>Total Membership Dues</b>   |                | <b>47,708</b>  | <b>100.0%</b> |               |

\*\*\* The District may not budget for a Net Loss

One of the expense categories is over the policy max. Please review and adjust appropriately.

**District Council Meeting: September 24, 2022**  
**Finance Manager Report**

Finance Manager Report to District Council on 09-24-2022:

- District 26 is over budget by about \$2,500 because of lodging at the International Conference & travel by the Trio to the conference. It is expected to be approved by Toastmasters International within the next 2 weeks. Most of the District Budget is concentrating on Club Growth, Membership Recognition and Marketing.
- The current and YTD P&L is not available because of recent ERP delays but should be available soon.
- The District Available Reserve Fund is just under \$124K and the intent is to decrease this during fiscal year FY2022-2023.
- Our 2021-2022 Audit Committee signed off on a successful Year-End Audit on September 13, 2022, with no exceptions. Thanks to Tom Marrs, Ray Mohr, and Peggy McIntosh for their assistance!
- There are many repeat D26 members at this level so Division Directors should let me know what Concur training is needed so it can be scheduled.

# 2021-2022 Year-End District 26 Audit Committee Report

It was an honor to serve on the District 26 Audit Committee, which met on August 15, 2022. Committee members included Toastmasters Tom Marris, DTM, Peggy McIntosh, DTM, and Ray Mohr, DTM.

Our task was to:

- Review the District's income and expenses for January 1 through June 30, 2022, including:
  - Monthly Finance Manager reports (including Profit & Loss, District Funds, Certification & Narratives, etc.)
  - Monthly bank statements.
  - Monthly District Reserve statements.
  - Expense reports & receipts.
  - Supporting documentation.
  - Payment and Receipt Registers.
  - District Supply Orders from Toastmasters International.
- Ensure that the preceding items tied to the Receipts Register and Payment Register.

The Audit Committee determined that all expenses were properly documented and approved by the District Director and the District Finance Manager. All requests for reimbursement were backed up with the necessary receipts. In addition, all expenses were determined to be within District 26 policy guidelines and consistent with the mission of the District, and were within federal tax guidelines for non-profit organizations.

In summary, all District 26 financial records were well-organized, and all income and expenses were clearly documented. We wish to thank our District Finance Manager, Joseph Vander Linde, for his diligent work, excellent record-keeping, and service to District 26. I would also like to thank the Audit Committee members, Peggy McIntosh and Ray Mohr, for their work on the audit and service to District 26.

Respectfully submitted,

Tom Marris, DTM  
D26 Audit Committee Chair, 2021-2022

## District 26 Appointed District Officers for the 2022-2023 Program Year

### Area Directors:

D1 Justin Bowman  
D2 Keith Bailey  
D3 Melody Mack  
D4 James Cline  
D5 Steve Holloway  
E3 Alenka Znidarsic  
E5 Robert Constable  
E6 Mark Snyder  
F1 Chelsa Newberg

F2 Katelynn Pau  
F3 Janet Sellers  
F4 Revathy Sukumaran  
M1 Brad Wolf  
M2 Jeanne Ladewig  
M3 Carol Walker-Lopez  
M4 Ann Kerr  
M5 Jason Butts  
N4 Cecilia Kramer

S2 Zach Taylor  
S4 Nathan Winzenried  
U1 Trixie Hunter-Merrill  
U2 Marcia Wood  
U3 Jim Roth  
U4 Meredith Myers  
U5 Ricardo Soto

### Division Directors:

Denver Division Karen McGrath  
Eastern Division A.J. Herron  
Urban Division Will Robinson

### Managers:

Public Relations Manager Benjamin Langley  
Administration Manager Teri McDonald, DTM  
Finance Manager Diane Nuss DTM

# DIGNITARIES OF DISTRICT 26 2022-2023

Note: Deceased members annotated by \*

## INTERNATIONAL DIRECTOR

Distinguished Toastmaster, Kimberly Myers

## PAST INTERNATIONAL DIRECTOR

Distinguished Toastmaster, Beth Boaz

## PASP REGION 4 ADVISOR

Past District Director, Distinguished Toastmaster, Stefanie Chow

## PAST REGION 1 ADVISOR

Past District Director, Distinguished Toastmaster, Darryle Brown

## PAST REGION ADVISOR

Past District Governor, Distinguished Toastmaster, Linda Rhea

## PAST DISTRICT 26 DIRECTORS/GOVERNORS

- \_\_\_ Past District Governor, 1989-1990, Distinguished Toastmaster, Roberta Sevey
- \_\_\_ Past District Governor, 1990-1991, Distinguished Toastmaster, Joseph Barrows
- \_\_\_ Past District Governor, 1991-1992, Distinguished Toastmaster, Edward Seely
- \_\_\_ Past District Governor, 1992-1993, Distinguished Toastmaster, Dwayne Roberts
- \_\_\_ Past District Governor, 1993-1994, Distinguished Toastmaster, Tina Hubis\*
- \_\_\_ Past District Governor, 1994-1995, Distinguished Toastmaster, Dennis Fodness
- \_\_\_ Past District Governor, 1995-1996, Distinguished Toastmaster, Beth Boaz
- \_\_\_ Past District Governor, 1996-1997, Distinguished Toastmaster, Catherine Maul
- \_\_\_ Past District Governor, 1997-1998, Distinguished Toastmaster, Judy Rose
- \_\_\_ Past District Governor, 1998-1999, Distinguished Toastmaster, Bob Case
- \_\_\_ Past District Governor, 1999-2000, Distinguished Toastmaster, Dick Dawes
- \_\_\_ Past District Governor, 2000-2001, Distinguished Toastmaster, Jack L. Roath
- \_\_\_ Past District Governor, 2001-2002, Distinguished Toastmaster, Judy Ragland Lloyd
- \_\_\_ Past District Governor, 2002-2003, Distinguished Toastmaster, Nancy P. Swartz
- \_\_\_ Past District Governor, 2003-2004, Distinguished Toastmaster, Joan Rhoads
- \_\_\_ Past District Governor, 2004-2005, Distinguished Toastmaster, John R. Barnes
- \_\_\_ Past District Governor, 2005-2006, Distinguished Toastmaster, Joyce Feustel
- \_\_\_ Past District Governor, 2006-2007, Distinguished Toastmaster, J. Randy Penn
- \_\_\_ Past District Governor, 2007-2008 Distinguished Toastmaster, Dana Morgan
- \_\_\_ Past District Governor, 2008-2009, Distinguished Toastmaster, Bob Baxter
- \_\_\_ Past District Governor, 2009-2010, Distinguished Toastmaster, Alan Swartz
- \_\_\_ Past District Governor, 2010-2011, Distinguished Toastmaster, Julia K. Davis
- \_\_\_ Past District Governor, 2011-2012, Distinguished Toastmaster, Norman Frickey
- \_\_\_ Past District Governor, 2012-2013, Distinguished Toastmaster, Bea Garcia Macliz
- \_\_\_ Past District Governor, 2013-2014, Distinguished Toastmaster, Tom Hobbs
- \_\_\_ Past District Governor, 2014-2015, Distinguished Toastmaster, Linda Rhea
- \_\_\_ Past District Director, 2015-2016, Distinguished Toastmaster, Deborah Frauenfelder
- \_\_\_ Past District Director, 2016-2017, Distinguished Toastmaster, Darryle Brown
- \_\_\_ Past District Director, 2017-2018, Distinguished Toastmaster, Rhea Thompson



\_\_\_ Past District Director, 2018-2019, Distinguished Toastmaster, Marcia Wood  
\_\_\_ Past District Director, 2019-2020, Distinguished Toastmaster, Mike Akins  
\_\_\_ Past District Director, 2020-2021, Distinguished Toastmaster, Jacqueline Smith  
\_\_\_ Past District 52 Governor, 1985-86, Distinguished Toastmaster, Janice Haldi  
\_\_\_ Past District 57 Director, 2015-2016, Distinguished Toastmaster, Teri McDonald

**CURRENT DISTRICT 26 OFFICERS**

*Educational status updated through September 20, 2022*

\_\_\_ District Director, Distinguished Toastmaster, JP Bachmann  
\_\_\_ Program Quality Director, Distinguished Toastmaster, Ann Hill  
\_\_\_ Club Growth Director, Leadership Development 3, James Gable  
\_\_\_ Immediate Past District Director, Distinguished Toastmaster, Victoria Cox  
\_\_\_ Administration Manager, Distinguished Toastmaster, Teri McDonald  
\_\_\_ Finance Manager, Distinguished Toastmaster, Diane Nuss  
\_\_\_ Logistics Manager, VACANT  
\_\_\_ Parliamentarian, Distinguished Toastmaster, Past District Governor, Linda Rhea  
\_\_\_ Credentials Chair, Past International Director, Distinguished Toastmaster, Beth Boaz

**CURRENT DIVISION DIRECTORS:**

|                    |  |
|--------------------|--|
| Denver Division    | Leadership Development Proficient, Karen McGrath |
| Eastern Division   | Motivational Strategies 5, A.J. Herron           |
| Foothills Division | Dynamic Leadership 1, Pattie Apple               |
| Metro Division     | Motivational Strategies 5, Ruth Prentice         |
| Northern Division  | Persuasive Influence 3, Nathan Darnall           |
| Southern Division  | Distinguished Toastmaster, James “Jimmy” Dent    |
| Urban Division     | Distinguished Toastmaster, Will Robinson         |

## **CURRENT AREA DIRECTORS:**

### **Denver Division**

- D1 – Dynamic Leadership 5, Justin Bowman
- D2 – Visionary Communications 5, Keith Bailey
- D3 – Dynamic Leadership 3, Melody Mack
- D4 – Presentation Mastery 2, James Cline
- D5 – Persuasive Influence 1, Steve Holloway

### **Eastern Division:**

- E1 – VACANT
- E2 – VACANT
- E3 – Motivational Strategies 5, Alenka Znidarsic
- E4 – VACANT
- E5 – Visionary Communication 2, Robert Constable
- E6 – Presentation Mastery 4, Mark Snyder

### **Foothills Division**

- F1 –Dynamic Leadership 5, Chelsa Newberg
- F2 – Persuasive Influence 1, Katelyn Pau
- F3 – Persuasive Influence 1, Janet Sellers
- F4 –Innovative Planning 5, Revathy Sukumaran
- F5 –VACANT

### **Metro Division**

- M1 – Presentation Mastery 3, Brad Wolf
- M2 – **Distinguished Toastmaster**, Jeanne Ladewig
- M3 – Team Collaboration 3, Carol Walker-Lopez
- M4 – **Distinguished Toastmaster**, Ann Kerr
- M5 – Strategic Relationships 1, Jason Butts

### **Northern Division**

- N1—VACANT
- N2 – VACANT
- N3— VACANT
- N4 – Engaging Humor 2, Cecilia Kramer

### **Southern Division**

- S1—VACANT
- S2 – Leadership Development 5, Zach Taylor
- S3 – VACANT
- S4 – Leadership Development 2, Nathan Winzenried
- S5 – VACANT

### **Urban Division**

- U1— **Distinguished Toastmaster**, Trixie Hunter-Merrill
- U2 –**Distinguished Toastmaster**, Past District Director, Marcia Wood
- U3 – Visionary Communication 2, Jim Roth
- U4 – Engaging Humor 3, Meredith Myers
- U5 – Ricardo Soto