

# TOASTMASTERS INTERNATIONAL

## TOASTMASTERS INTERNATIONAL Certification for December 2021 2021-2022

DISTRICT

**INSTRUCTIONS:**

1. Complete all sections on the Narrative tab.
2. Fill in the white cells below with the appropriate information and print out this page.
3. Obtain related signature below. **Electronic signatures are not acceptable.**
4. Distribute monthly reports per Toastmasters International protocol 8.4, to the district governor and lieutenant governors within 30 days after the end of the month.
5. **Quarter reports due to World Headquarters:**
  - \* September Report: **October 31**
  - \* December (Audit) Report: **February 15**
  - \* March Report: **April 30**
  - \* June (Audit) Report: **August 31**
6. Submit approved narratives and certification page to World Headquarters by email or fax:
  - \* Scan and email the PDF to [DistrictFinancialReports@toastmasters.org](mailto:DistrictFinancialReports@toastmasters.org)
  - \* Or fax to +1 303-799-7753

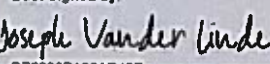
**NOTE:** This certification form must be complete for the report to be accepted by World Headquarters. Reserve funds will not be released until World Headquarters receives the completed report.

In Base Currency	<input type="text" value="USD"/>
Monthly Net Income/(Loss)	<input type="text" value="(2,060.85)"/>
Year to Date Net Income/(Loss)	<input type="text" value="9,258.71"/>
Total Available Funds	<input type="text" value="163,722.72"/>

1. We, the undersigned, certify that all District financial records have been made available to the audit committee for inspection and that any unpaid bills or any other outstanding obligations for the 2021-2022 term have been reported to the audit committee and included in accruals section of this audit. We further certify that there are no other outstanding District obligations incurred for the 2021-2022 term.

Dated this  day of  2022

DocuSigned by:  


DocuSigned by:  


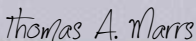
District Director (for the year audited)

District Finance Manager (for the year audited)

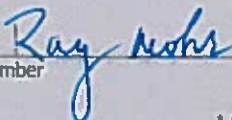
**Complete only for the Mid-year Report and Year-end Report:**

2. We, the undersigned members of the Audit Committee, have examined the records of District 26 for the 2021-2022 term in accordance with the Audit Committee Guidelines\* and believe that this report properly reflects the operation for that term.

Dated this  day of  2022



Chairman



Member

 2/11/22

Member

\* Audit Committee Guidelines are available on the District Finance page of the website

<https://www.toastmasters.org/leadership-central/district-leader-tools/district-management/district-finance>

**NOTE:** Audit committee members cannot be members of the District Executive Committee (e.g., District Director, Program Quality Director, Club Growth Director, Immediate Past District Director, Admin Manager, Finance Manager, Public Relations Officer, Division