

2021 Speech Contest Script International Speech Contest

1. Encourage contestants and contest staff to sign-on 30 – 45 minutes prior to the start of the contest.
2. **Zoom Master:** place contestants into Contestant Breakout Room. Place judges in Judges’ Breakout room.
3. At the 5 minutes SAA warning, Move audience, contest staff and contestants to Main Contest Breakout Room. (Maximum 200).
4. **Red and green font copy are Script instructions. Black and Blue font copy are to be read or spoken.**

This same script can be adapted for the Club and Division Contests. Contact District’s Logistics Manager if assistance is needed.

Contest Start Time SAA/Zoom Master	<p>Call contest to order. Welcome back. Reminders:</p> <ul style="list-style-type: none"> ● <i>Please turn off your video and mute your microphone if you turned them on during the break. [Wait until they are all turned off before handing off to the Toastmaster].</i> <p>Introduce International Speech Toastmaster XX</p>	
International Speech Contest Toastmaster	<p><i>Thank you <name of Area Director>.</i></p> <p><i>Welcome everyone to the International Speech Contest. Today, as you know from the previous contest, we have _____ < insert ,# of> Areas competing. Area 1 {example W1} contestants will compete first; followed by Area 2 and then finally Area _____.</i></p> <p><i>Today’s contestants are competing for the ultimate title of World Champion of Public Speaking. In this contest, we will hear an original speech from each contestant. There will be one minute of silence after each contestant finishes for the judges to mark their ballots. After the final contestant for each area finishes, I will ask for silence until the judges are finished ranking the contestants and the counters have collected all the ballots.</i></p> <p><i>I will ask, <contestant 1 – please turn on your video, unmute yourself and pin the timer. When you are ready to begin say, READY >. Once each contestant responds READY, then I will introduce each in the same way: Contestant Name, Speech Title, Speech Title, Name.</i></p> <p><i>By random drawing, the contestants will speak in the following order</i></p> <p>Read speaking order and say each contestant’s name the same way. Be sure to pause after each to provide audience time to write it down as needed. Announce all areas. You can announce again prior to each Area’s contest.</p> <p>Contest #1: The Contestants for Area _____ will be speaking first</p> <p>Contestant #1: _____</p> <p>Contestant #2 _____</p> <p>Contestant #3 _____</p>	

2021 Speech Contest Script International Speech Contest

	<p>Contest #2: The Contestants for Area _____ will speak in the following order: Contestant #1: _____ Contestant #2 _____ Contestant #3 _____</p> <p>Contest #3: The Contestants for Area _____ will speak in the following order: Contestant #1: _____ Contestant #2 _____ Contestant #3 _____</p> <p>We will observe one minute of silence after each contestant has spoken while the judges mark their ballots. After the last contestant speaks for each contest, we'll remain silent until all the ballots have been collected.</p> <p>We will then move on to the next contest until all contestants have spoken.</p> <p style="text-align: center;"><i>The contestants have been briefed and are ready to compete. Madame/Mister Chief Judge, have the judges, counters and timers been briefed? <Wait for affirmative response></i></p>	
International Speech Contest Toastmaster	<p><Contestant 1 - please turn on your video, enable your microphone and pin the timer. When you have done so, please say READY."</p> <p>Introduce Contestant</p> <p style="text-align: center;"><i>Contestant Name, Speech Title, Speech Title, Name</i></p>	
Name	<ul style="list-style-type: none"> • Title (Twice) 	Name
<p>WHEN CONTESTANT FINISHES HER SPEECH, SAY:</p> <p>Contestant 1 please turn your video off and mute your microphone. <i>When done, request one minute of pause/silence. You can now pin the timer. The timer can show the red screen or card and turn it off at the end of the 1 minute. Or, timer can say time, when one minute has passed.</i></p>		
Next	<p><Contestant 2 - please turn on your video, enable your microphone and pin the timer. When you have done so, please say READY."</p> <p>Introduce Contestant</p> <p style="text-align: center;"><i>Contestant Name, Speech Title, Speech Title, Name</i></p>	
<p>Contestant 2 please turn your video off and mute your microphone. <i>When done, request one minute of pause/silence. The timer can show the red screen or card and turn it off at the end of the 1 minute. Or, timer can say time, when one minute has passed.</i></p>		
<p><i>The cueing and introduction procedure is repeated for all contestants in each contest.</i></p>		
	<p><i>After the First Contest ends, ask for silence until all the ballots have been collected. Then begin the 2nd Area Contest using the same procedures.</i></p> <p>Remind the Audience and judges of the speaking order for Contest #2:</p>	

2021 Speech Contest Script International Speech Contest

	<p>Contest #2: The Contestants for Area _____ will speak in the following order:</p> <p>Contestant #1: _____</p> <p>Contestant #2 _____</p> <p>Contestant #3 _____</p>	
International Speech Contest Toastmaster	<p>CONTEST #2 Follow same introduction procedures as in first contest.</p> <p><Area ____ Contestant 1 - please turn on your video, enable your microphone and pin the timer. When you have done so, please say READY."</p> <p>Introduce Contestant</p> <p style="text-align: center;"><i>Contestant Name, Speech Title, Speech Title, Name</i></p>	
Name	Title (Twice)	Name
	WHEN CONTESTANT FINISHES HER SPEECH, SAY:	
<p>Contestant 1 please turn your video off and mute your microphone. When done, request one minute of pause/silence The timer can show the red screen or card and turn it off at the end of the 1 minute. Or, timer can say time, when one minute has passed.</p>		
<p>The cueing and introduction procedure is repeated for all contestants in each contest.</p>		
	<p>After the SECOND Contest ends, ask for silence until all the ballots have been collected. Then begin the 3rd Area Contest using the same procedures.</p> <p>Remind the Audience and judges of the speaking order for Contest #3:</p> <p>Contest #3: The Contestants for Area _____ will speak in the following order:</p> <p>Contestant #1: _____</p> <p>Contestant #2 _____</p> <p>Contestant #3 _____</p>	
	<ul style="list-style-type: none"> ● When the final International Contest is finished, ask for unlimited silence until all the ballots are collected and the counters and chief judge leave the room. "We will now observe an indefinite period of silence for our judges to complete their ballots and the ballot counters to collect the ballots." ● Zoom Master may show a slide on the screen to remind the audience 	
Chief Judge	<ul style="list-style-type: none"> ● Announce to Toastmaster when all ballots are collected. "Madame/Mister Toastmaster: All ballots have been collected." 	
Zoom Master/Host or Co-Host	<ul style="list-style-type: none"> ● Upon announcement above by Chief Judge, Move the ballot counters and Chief Judge to the Judges' Breakout Room to tabulate the winners. [Exception: If notified that there is a protest, move all the judges, as directed by the Chief Judge, to the Judge's Room for protest resolution.] The chief judge will let you know when to move the ballot counters to the Judges/counting room. 	

2021 Speech Contest Script International Speech Contest

<p>Meet the Contestants</p>	<p>“Thank you, <u>Madame/Mister Chief Judge.</u>”</p> <p>“This concludes the INTERNATIONAL Speech Contest.”</p> <p>After the Chief Judge and ballot counters have left the meeting room the Toastmaster will direct Tech Chair/Zoom Master to unmute and allow video for all contestants.</p> <p>Contestants, please join me on the virtual stage in order of appearance.</p> <p>Contestants, I will interview each of you in the order that you spoke by pinning each of you.</p> <p>Welcome (<i>contestant’s name</i>)!</p> <p>(<i>applaud the contestant</i>)</p>	<p style="text-align: center;">●</p>
<p>Tech Chair/Zoom Master show Virtual Certificate of Participation for each contestant as Toastmaster presents it/</p>	<p>(<i>for each contestant</i>): Toastmaster will ask each contestant the name of their club and how long they have been a Toastmaster. What is the name of your club <i>and what area does the club belong to?</i></p> <p>(<i>Ask only 1-2 questions from the contestant’s bio. If he/she answers it quickly, then ask one more question. We should only need to interview a contestant for 1 minute.</i>)</p> <p>(<i>If you become aware that the judges are dealing with a protest, you will have to interview for a longer period, Some additional questions to ask: What prompted you to enter the speech contest? What advice do you have for someone who is thinking of entering a contest? Is there anyone you wish to recognize or thank?</i>)</p> <p><<i>For the first contestant, you will read the certificate of participation. For subsequent contestants, you will simply present the certificate and let them know that the certificate will be emailed to them.</i>></p> <p>_____ {name of contestant #}, “As recognition of your contest participation, this Certificate of participation reads, Speech Contest Certificate of Participation presented to _____ {contestant’s name} for the Division ____ Area _____ # International Speech Contest presented this _____ <date> by _____ <name of Area Director>. Your Certificate will be emailed to you. Thank you for participating. Great job!</p>	

2021 Speech Contest Script International Speech Contest

<p>Ask the Tech Chair to Unmute and allow video for the audience</p>	<p><i>(applaud the contestant as you pin the next speaker) Move to interview the next and subsequent contestants. For Contestant #2 and subsequent contestants, say, “the Area is pleased to acknowledge your participation in this contest with a Certificate of Participation which will be emailed to you after the contest.”</i></p> <p><i>Invite the audience members to turn their videos on and unmute to applaud the contestants.</i></p> <ul style="list-style-type: none"> ● Conclude as Toastmaster by thanking the Area Directors and Contest Chair. <There will be no break.—say,> Please help me welcome back to the virtual stage our Area Directors _____ <name them all> who will then introduce the Contest Chair, unless one of them is filling that role. 	
<p>Contest Chair XX</p>	<p>Thank the volunteers</p> <ul style="list-style-type: none"> ● Recognize Contestants [no need to name them, just thank them] ● Recognize Timers: ● Recognize Ballot Counters ● Recognize Technical host ● Recognize Chief Judge ● Recognize Toastmaster(s) – if there were 2 <p>Then say, each of you will receive a certificate of appreciation emailed to you.</p> <p><i>Let me remind everyone that today’s Contest winners will compete on _____ <insert date> at the Virtual Division Speech Contests.</i></p>	<ul style="list-style-type: none"> ●
<p>Contest Chair XX & Division Director XX</p>	<p>Announcement – Invite Division Director to join the Area Directors on the Virtual Stage (i.e., turn video on and unmute)</p> <p>Please be aware of but do not read aloud these Rule details</p> <ul style="list-style-type: none"> ● Prior to announcing results, announce if time disqualification(s) occurred but not name the contestant(s) involved. The Chief Judge may discuss the matter privately with the disqualified contestant(s). ● Announcement of contest winners is final unless the list of winners is announced incorrectly, in which case the chief judge, ballot counters or timers may immediately interrupt to correct the error. <p>Contest Chair or Division Director can say, “At this time, we would like to Ask all contestants to turn their videos on. Everyone else should keep their videos OFF, BUT all can unmute.</p>	<ul style="list-style-type: none"> ●

2021 Speech Contest Script International Speech Contest

- **Announce the winners of the contest in reverse order, pausing 5-7 seconds after each contestant so they can be recognized: [Zoom Master can show winner's certificate during the lull and then show a photo of the trophy for the first place Area winner.]**
- **Start with the Tall Tales**
- **There were no disqualifications for time. Or, there were _____ time disqualifications. Announce the winners for each contest as they occurred:**
 - **1st Contest;**
 - Third Place: _____
 - Second Place: _____
 - First Place: _____
 - **2nd Contest;**
 - Third Place: _____
 - Second Place: _____
 - First Place: _____
 - **3rd Contest;**
 - Third Place: _____
 - Second Place: _____
 - First Place: _____
- Then FOLLOW the same procedure for International Speech Contest:**
 - **There were no disqualifications for time. Or, there were _____ time disqualifications. Announce the winners for each contest as they occurred:**
 - **1st Contest;**
 - Third Place: _____
 - Second Place: _____
 - First Place: _____
 - **2nd Contest;**
 - Third Place: _____
 - Second Place: _____
 - First Place: _____
 - **3rd Contest;**
 - Third Place: _____

**2021 Speech Contest Script
International Speech Contest**

	<ul style="list-style-type: none">o Second Place: _____o First Place: _____ <p>Thank you all for being on this virtual Contest! Let's end again by having everyone who has a video camera, turn your video on, then turn on Gallery View so we can see everyone. <Wait a few minutes></p> <p>Thank you all for attending. Contest Adjourned. You may all stay and mingle as long as you like.</p>	
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