

2018-2019 District 26, District Officer Conference Call

September 25, 2018 Minutes

1. Roll Call: **Sondra Richey, Administration Manager**
2. Focus on the future: **Marcia Wood**
 - a. Busy in September
 - i. Budget and Appointed Officers need to be approved and submitted by September 30
 - ii. Success Plan is due by September 30
 - iii. Budget has 2 meetings
 1. September 29 with the DEC (District Executive Committee)
 2. October 6 with the Executive Counsel
 3. Conducted by Zoom, virtual meetings
 - iv. Dues are due for the District are due September 30
 - b. Proclamations
 - i. City Mayor and he Office of the Governor for the state of Colorado
 1. September 19th is known as Toastmasters Day
 - c. September 27: Networking event
 - d. October 20: Fall Training Expo
3. What's happening in the District (Status Reports): Highlight topics of general interest.
 - a. TRIO +1 Reports
 - i. **Mike Akins, Program Quality**
 1. Verbal report
 - a. Club Officer Training
 - i. 33 Training opportunities
 - ii. 63%had 4+ officers trained
 - iii. 57 clubs had all officers trained
 - iv. 11 areas had all clubs 4+ officers trained
 - v. Rebecca Mullens
 1. All club officers trained
 - b. Training Expo
 - i. October 20, 2019
 - ii. Sheryl Roush is the Key Note speaker
 - iii. 34 are registered
 - c. District Leaders Training December 1st
 - d. Spring Contest posted at the District level
 2. Written report
 - a. Club Officer Training (COT)
 - i. Round 1 completed 8/31/18

- ii. 5 TLIs were held in June; 28 makeup COTs held in July/Aug
 - iii. 123 clubs (63%) trained 4+ officers for DCP goal #9a credit, which matched last year's result of 64%.
 - iv. 15 clubs trained all 7 officers
 - v. 11 Areas trained 4+ officers in every club
 - vi. Congrats to one Area that trained all 7 officers in every club: W5 - Rebecca Mullen.
 - vii. 687 total officers were trained (50%)
 - viii. 24/39 clubs (62%) without ANY officers trained are closed/restricted, I'm all ears if you know ways to engage those clubs better next round
 - ix. Since I created online surveys in June, we have 2000 ratings and 1000 comments on file to improve round 2.
- b. Fall Training Expo 10/20/18
- i. Our Fall Conference replacement will be held at the DoubleTree hotel in Aurora
 - ii. Sheryl Roush will be our Keynote speaker and train on club marketing
 - iii. 34 have registered so far, but our expectation is to beat recent conferences with 200
 - iv. I'll send leaders a flier for conversations with your clubs, please get the word out
 - v. Please visit our website for more info and to register: <https://www.d26toastmasters.org/fall-training-expo/>
- c. District Officer Training (DOT) Round 2
- i. Will be held Saturday 12/1 at Xilinx (awaiting confirmation)
 - ii. One major topic will be our Spring contests
 - iii. More details to follow
- d. Spring Division contests have been scheduled. Please see our D26 calendar for more details.

ii. Jacqueline Smith, Club Growth Director

- 1. Verbal report
 - a. Two clubs chartered in August
 - i. August 3
 - ii. August 20
 - b. 3rd kick off meeting next week for organizational meetings
 - c. September 30 is Dues Renewal
 - i. Outstanding officers list back in July
 - ii. Send out to Directors the list of opportunities

2. Written report

- a. The District charter 2 clubs in August 2018: Yellowstone Toastmasters in Northern Division on 08/03/18 and Elimator Toastmasters in Eastern Division on 08/20/13.
- b. There have been significant movements in terms of club growth. We have had 2 Kickoff/Demo meetings and there is another scheduled for next week. I am anticipating at least 2 clubs to charter or be in the final stages of the chartering process by month's end.
- c. Unfortunately, there are clubs that we are danger of losing and this picture will become clearer after the dues renewal cycle has passed. Thus far, 3 coaches have been assigned to 3 respective clubs that have 12 or fewer members. We are actively recruiting advanced Toastmasters to serve as coaches to clubs that find themselves in this situation. Last year's retention team, where I was a coordinator, organized a first aid for clubs in an effort find mechanisms to help clubs at 12 or fewer members or even those with slightly more. The retention chair, Darryle Brown, District Director Marcia Wood and I have all discussed this and topics such as coaching will be covered at the Fall Expo. However, we've discussed continuing the conversation so to speak and maybe having a similar workshop this year.

iii. Rhea Thompson, Immediate Past District Director

1. Verbal report

- a. Audit Committee
 - i. 2017/2018 Financial Manger filed with Headquarters
- b. Remaining certificates incentives
 - i. DCP after 5/31
 - ii. Club coaches
 - iii. Members sponsor 5 club members
 - iv. Division Director payment members
 - v. Club net Growth of 3+ members
- c. Hall of Fame supplies ordered
- d. Marsha thanked Rhea for all incentives

2. Written report

- a. Thanks to Katrina Johnson, 2017-2018 Finance Manager, and her Audit Committee members, our 2017-2018 Year-End Audit is complete and has been filed with World Headquarters.
- b. Final 2017-2018 Gift Certificate Incentives were mailed to all clubs and members. Incentives included:
 - i. Clubs that earned all 10 goals in the DCP after May 31, 2018

- ii. Clubs that achieved two consecutive Membership Building Awards
 - iii. Club Coaches who helped their clubs reach Distinguished status or better
 - iv. Members who sponsored 5 or more members during 2017-2018
 - v. Division Director Incentive for having all Base Clubs in all Areas within the Division submit payment for 8 members before April 10, 2018
 - vi. Club Coaches whose clubs did not reach Distinguished but achieved a net growth of 3 new members
 - c. Supplies have been ordered from Toastmasters International for our Hall of Fame event.
 - d. Currently working on the Hall of Fame Program.
- b. Division Reports

i. Carol Pace, Denver Division Director

1. Verbal report

- a. 27 active clubs
- b. 2 clubs closing
- c. 598 members in 6 areas
- d. Dues of 10/27 minimum dues renewal are in
 - i. 228 dues are in
- e. 13/7 area clubs visit reports are complete
- f. 95% are 1 hour clubs
- g. 2/3 are corporate clubs
- h. Officers are mobile

2. Written report

- a. The Denver Division has 29 clubs in 6 areas, with a recent high of 598 members. Two of the clubs requested to be disbanded prior to June 30, 2018—Speakers Alliance (April) and Proudly Speaking (June). Pronounce & Procure has been added to the Denver Division (July). The count for “active” clubs is 27. A kickoff meeting is scheduled for early October for another prospective club.
- b. The Denver Division has several defining characteristics, following the recent realignment: 95% of clubs are one hour clubs; 75% of clubs meet over the lunch hour during the work day; approximately two thirds are formal corporate restricted clubs or originated from a “company club” though may have been expanded. These characteristics make a difference in club interest as well as practicality/possibility of outside training, Saturday or weekend events, and even club leadership or

district leadership activities. Most Toastmasters business is conducted within the one hour allotted during the workday for a meeting.

- c. Key activities and achievements of the Denver Division include:
 - i. Officer lists. 100% of club officer lists of active clubs were submitted by June 30
 - ii. Officer training. 18 of 27 clubs had 4 or more officers trained. For these same clubs mid-year, where 12 had four trained, this is a 50% increase in successful training. This took major effort on the part of the Division, including Area Directors teaching, the Division Director teaching, and collaborations with other Divisions. As Division Director, I was personally involved in over 14 trainings this summer, including teaching, finding teachers, finding time/space, providing PowerPoint, or all of the above.
 - iii. Area Club Visit Reports. 14 of 27 Area Club Visit Reports have been received; one Area Director submitted 100% of reports by 8/31; two Area Directors have submitted at least 75% of their reports
 - iv. Dues Payments. 16 of 27 clubs have renewals complete (8 minimum) to make them clubs in good standing as of 10-1-18; we are working vigorously to try to get remaining club minimum dues submitted.
 - v. Contests. Based on new spring contest dates, a site for Denver Division/Urban Division is being worked on for Saturday March 30. Sites for side-by-side contests are being worked on for the six Denver areas. There is the possibility of having 3 areas in the same session due to very low participation or possible non-participation by some areas.
 - vi. Pathways. Have done multiple Pathways presentations in individual clubs since July 1. Prepared training for 10-20 Expo.
 - vii. Other initiatives. Working on Pathways needs for sight-impaired members; have a series of recommendations for clubs and TI.

ii. Sarah Beasley, Eastern Division Director

- 1. Verbal report
 - a. 7 Areas
 - b. 1 Area Director's reports are in
 - c. Other Area Directors are getting reports ready

- d. 1 new club
 - e. Field trios
 - f. 2 events
 - i. Speech-a-thon September 30
 - 1. Location TBD
 - ii. Toastmasters Talent Event
 - g. Networking event in January
 - h. Loveland Toastmasters: 8 members-retention visitation
2. Written report
- a. Progress
 - i. All 7 of the Area Directors are working on club visits and will be submitting their reports soon. 1 Area Director has submitted all her reports.
 - b. Successes/Upcoming Events
 - i. Elimator Toastmasters Club chartered on 8/20/18.
 - ii. Seamasters and CoXpressionists are doing club visit field trips today and next week in lieu of their regular meetings. CoXpressionists club joined Seamasters today and Seamasters will visit CoXpressionists next week. This is a great way for the entire club to see what other clubs are doing.
 - iii. See You Speak in Boulder is hosting a Speech-A-Thon Sunday, September 30th. They were just asked to move locations on the CU Boulder campus so as soon as the new location is nailed down, we can get the word out.
 - iv. Sunrise Toastmasters and Peak Performance are planning a Toastmasters Got Talent event that is tentatively set for November 3rd.
 - v. The Eastern Division will be hosting a networking event on January 25 so we will be starting planning for that in October.
 - c. Challenges
 - i. Constant Contact and Commerce Communicators are both disbanding; Constant Contact chartered in March in Loveland and Commerce Communicators was a closed corporate club in Boulder
 - ii. Loveland Toastmasters is dropping to under 8 members after the Sept renewals; the retention team has been engaged, and Victoria, Eastern Retention Coordinator, will be visiting them in the beginning of Oct

iii. Terry Ploski, Foothills Division Director

- 1. Verbal report
 - a. 4 areas
 - b. 21 clubs
 - c. 1 club struggling

- i. Officer
 - ii. Due
 - d. Club Visit to Coach and assist next week members under 20
 - e. Area Directors filing reports
 - i. 3 complete
 - f. Variety of clubs: praise
- 2. Written report
 - a. No written report at time of submission

iv. Randee Ryan, Metro Division Director

- 1. Verbal report
 - a. 5 areas
 - b. 12/25 Director reports submitted
 - c. Parker all 7 officer roles trained
 - d. 95% coverage rate
 - e. 37 awards
 - f. 2nd division council meeting
 - g. Officers list
 - i. 1 club remaining
 - ii. Annual club remaining
 - h. Dues
 - i. 20% verified
 - ii. 3 clubs low
 - iii. 2 clubs ineligible
 - iv. 2018/2019 incentives online yet?
- 2. Written report
 - a. Area Director 5 resigned.
 - i. Castle Rock club was visited before the resignation.
 - ii. Four clubs are doing well
 - iii. We cannot reach Talking Dish. We continue to try.
 - b. All Area Directors for Metro Division participated in District Officer Training.
 - i. 12 of 25 Area Director reports submitted online as of September 23, 2018
 - ii. 12 clubs have at least four officers trained by the August 2018 deadline
 - iii. Parker club had all seven officers trained.
 - c. 167 Club Officer roles filled. That is a 95% coverage rate for Metro Division
 - d. Metro Club members have submitted 37 awards online so far.
 - e. Metro held its second Division Council meeting
 - i. We have some clubs that want training on Pathways for their members

- ii. We have been unable to reach two clubs
 - iii. TalkingDish
 - iv. OppTalk
- f. Officer Lists
 - i. TalkingDish has not uploaded its Officer List.
 - ii. Ring Central is an Annual club. They have not uploaded their officer list as of June 30.
- g. Dues
 - i. 20% of clubs have verified dues status
 - ii. Three clubs in Low status
 - iii. Two clubs in Ineligible status
- h. Question
 - i. Where on D26 website is the 2018/2019 incentives? I've found 2017/2018 and an older one.
 - ii. What is the difference between Low and Ineligible for dues status?
 - iii. Does the due date for submitted Officer lists to TM.org change to November 1 instead of June 30th for Annual clubs?

v. Janice Haldi, Northern Division Director

1. Verbal report
 - a. Distance is a challenge
 - b. 3 area directors not 4
 - c. Multiple visits to N2 & N3
 - d. Extra officer training
 - e. Area visit
 - f. Charter Yellowstone club
 - g. Club Forming
 - h. Area reports are all going to be submitted
 - i. TLI January 29 at LCCC
2. Written report
 - a. Mo written report at time of submission

vi. Glenn Knight, Southern Division Director

1. Verbal report
 - a. 23 clubs
 - b. 3 Area Director visits and reports submitted
 - c. 11/23 paid renewals
 - d. Coaches assigned to 3 clubs
2. Written report
 - a. Southern Division has 23 clubs in six areas. Two clubs – Tenacious Toastmasters and Quail Lake Toastmasters – were recently assigned coaches.

- b. Three of the Area Directors have completed all of their Club Visit Reports. A fourth Area Director has completed Club Visit Reports for three of his four clubs.
- c. 11 clubs have paid their renewals.
- d. Two questions:
 - i. If we are supposed to submit written reports prior to the District meetings, when is that supposed to be done? The day of the meeting? The day before the meeting?
 - ii. Is there a standard format for these reports? I saw Sara Beasley's report for Eastern Division. Is that the standard?

vii. David Johnson, Urban Division Director

- 1. Verbal report
 - a. Collecting dues
 - i. Almost all of area
 - b. Networking event Thursday night
 - c. Working with clubs with keeping the meetings
 - d. 7 area directors completed submissions
 - e. Others are working on reports
 - f. Area contest-figuring out timing
 - g. 2 council meetings on Zoom
- 2. Written report
 - a. The networking event for Urban, Metro and Denver will be this Thursday, September 27, 2018 Dry Dock Brewing Co - South Dock, 15120 E Hampden Ave, Aurora, CO 80014, USA from 5:30pm to 7:30pm.
 - b. Working on getting clubs to pay their dues on time the Due Date is September 30, 2018. Urban Area One is missing just one club for paid dues which is Spirited Speakers.
 - c. Fall Training Expo is October 20, 2018.
 - d. The Urban and Denver Division Contest will be on March 30. Working on getting Area Contest scheduled.
 - e. Area Director Marc April has submitted all reports by August 31, 2018. One Area Director Chris Termel is missing just one report. All others Area Directors are in the progress of completing the report.

viii. Nancy Winston, Western Division Director

- 1. Verbal report
 - a. Missing an Area Director
 - i. 4 clubs in that area
 - ii. 1 club no contact

- b. Steamboat Springs: not many left
 - i. Coaching begins the later part of October
 - c. Area Directors are visiting
 - d. W4 (Susan) having a response with Evergreen
 - e. Another club is having trouble
 - i. Help with scheduling meeting
 - f. Dues??
2. Written report
- a. W5 - Rebecca Mullen
 - i. Did Officer training and ½ day visit to the two Durango clubs
 - ii. 2 visits to Montrose TM
 - iii. 1 pending visit to Delta TM
 - b. W3 - David Hay
 - i. Club visits
 - ii. 1 visit and club report Dawn Yawn
 - iii. 2 more visits scheduled – Buffalo and Golden Speak EZ
 - iv. 1 club unsuccessfully contacted- Toastblasters
 - v. 2 more to schedule
 - vi. Club notes
 - vii. Miller Coors Toast on Tap having hard time scheduling meetings
 - c. W2 – Mary Watson
 - i. Grand Junction TM – visited and report completed
 - ii. Talk of the Town TM – visited and report completed
 - iii. Western Slope Liberty TM – visit planned Sep 18 (club needs a coach)
 - iv. Pathways trading – 13 in attendance
 - d. W4 - Susan Horst
 - i. 1 visit to ASC Speakeasy, 2 more scheduled
 - ii. 1 visit to Thunderbolt Orators and 1 more scheduled
 - iii. 1 visit scheduled with Pioneer
 - iv. 2 visits to Excelsior
 - v. No response from Mountain TM
 - e. W1 – area director removed
 - i. I’m filling in temporarily
 - ii. Contacted Summit TM, Cloud Nine TM, Steamboat Springs TM
 - iii. No response yet from Roaring Colorado TM
 - iv. Steamboat Springs TM needs coaching. Planned meeting to reorganize scheduled for Oct 25

4. Chair Reports

a. Sondra Richey, Administration Manager

- i. Verbal report
 - 1. Thank you for all the pre-submission of written reports

b. Justin Searles, Finance Manager

- i. Verbal report
 - 1. Sondra Richey verbally read Justin's written report
- ii. Current Balances (as of 8/30)
 - 1. First Bank: \$59,135.31
 - 2. PayPal: \$0.00
 - 3. District Reserves: \$94,584.56
- iii. Notes
 - 1. Concur is working, send me your expense reports!
 - a. Everyone should now be set up with an account in Concur. If you can't access it, let me know.
 - b. If anyone has any questions about submitting reports in Concur, please consult my Concur slide deck or email me.
 - c. If you have questions regarding reimbursement (what does or does not qualify), please email me or Trio.
 - 2. This year's district budget is finalized between myself and Trio; review and vote will happen this Saturday.

a. Trixie Hunter-Merrill, Public Relations Manager

- i. Verbal report
 - 1. VPPR training on Zoom
 - a. Dates TBD
 - 2. Expo
 - 3. Proclamations are in
 - 4. Network event at Dry Dock Brewery
 - a. Eastern January
- ii. Written report
 - 1. Status Summary
 - a. Is your team on track for their goals/deliverables? Yes
 - b. If there are deliverables, has your delivery date changed?
 - c. The delivery date on our all our items are always changing or moving
 - d. If you have budget impacts, are your expenditures on track?
 - e. Yes
 - f. Will there be any new deliverables not on original plan? Unsure
 - 2. Progress
 - a. Mike Moline has left our Team and Toastmasters as a whole
 - b. VPPR Training coming soon
 - c. I am working on a Zoom Webinar for the VPPRs with more in depth training and knowledge. I am waiting to hear back from

the Expo if I am picked for a Speaker and if so, I will be sharing some tips for doing PR in today's world. If not chosen, these items will go into my webinar along with other info

- d. I will send out a request to the VPPR finding out what they want or need to know for the webinar and the rest of this toastmaster year

3. Proclamations

- a. We completed and received TWO proclamations for our 70th anniversary date! September 19th is now officially know on the City and State books as District 26 Toastmasters Day!

4. Networking

- a. Network event is this week September 27 at Dry Dock Brewery with food donation from Illegal Pete's using our 501C3 Letter
- b. Next Networking after this one will be Eastern Division in January. Date not set yet.
- c. The reason for Networking is to raise awareness of clubs, areas and divisions in each area. We encourage all Toastmasters to attend so that potential members and guests will be able to ask questions, see what Toastmasters is all about and perhaps join a club they find desirable. We encourage all clubs in each Networking Area to bring Membership Packets, Info about their club, and Club Banners
- d. Networking event is to give guests a taste of what Toastmasters is all about, with two speakers, an agenda and a Toastmaster
- e. Looking for other possible Networking Areas

5. Press Releases

- a. 70th Anniversary and Expo PR has gone out to locale media but not had a lot of traction
- b. Networking Press Release for combined

6. Vendor Booths

- a. Randee Ryan and Trixie Hunter-Merrill completed the first District Vendor booth at Women of Denver September 8, 2018. 36 leads signed up with interest for Toastmasters and PR sent them information for how to find a club in their area and promotional information about District 26 Toastmasters.
- b. If anyone joins in your club because of a Vendor Booth, please let us know as we would like to track the success of the booths as best as possible

7. Other Progress

- a. Created a PR Tracking list for releases I send out and where
- b. I put together a PR Media List for all the VPPRS and sent it to the ones I know. If you think you would like this list, please email me and I will send it to you

- c. VPPR Meetings have started taking place. So far this has been well received and has helped me to know what the VPPRs need. If you know of a VPPR in a club that could use my help, please send them to me or connect us via email and I will reach out to them.

8. Website Update:

- a. Blog is still undergoing some issues
- b. New subscription links went out to everyone who originally signed up. You should have received an email confirmation. If not please let us know
- c. Helpdesk ticket is under Resources and available for any to use to submit issues, comments or suggestions or if you see small errors on the site content as well
(http://helpdesk.d26toastmasters.org/?v=submit_ticket)
- d. New menu items/pages are being added all the time
- e. Fall Training Expo
- f. Club Officer Training
- g. Social Media Page updated with links
- h. Public Relations folder now shows PR from 1718 and 1819

9. Areas in Need of Attention

- a. Need updated VPPR list (many seems to have changed or moved)
- b. Waiting on Website Operating Procedures to be approved
- c. Once approved we will post this on the District Website

10. Goals for Next Review

- a. What targets/milestones you will report on at next meeting
- b. How the Network event did
- c. Any press releases that were sent and published
- d. How the Vendor booth hunt is going for Vendor Tables
- e. How and what things have progressed in PR

b. Dia Kline, Blog Editor

i. Verbal report

- 1. 8 posts in August
- 2. 8 posts in September
- 3. No access to analytics
- 4. Everyone is getting notified
- 5. Opportunity: timely submissions of articles
 - a. 2-3 copy right free images
 - b. Share posts on social media

ii. Written report

- 1. We have published 8 posts in August and 8 posts so far in September.
- 2. I do not have access to the analytics on the blog so I don't know how many people are reading or sharing our posts or simply accessing the blog.
- 3. I have had a difficult time with people not submitting their scheduled articles on time and with getting articles approved in a timely manner.

4. We've had 5 members outside of the leadership team write posts: Dia Kline, Kayse Loveless, Jim Dent, Bradley Beck and Val Burgess.
5. When submitting articles please remember to include: 2-3 copyright free images, as many links as possible, your headshot and TM credentials.
6. Please remember to share blog posts on your club's social media accounts and encourage club members to submit articles.

c. Jillian Gibson, Social Media Chair

- i. Verbal report via Trixie Hunter-Merrill
 1. Traction
 2. Expo News
 3. Social Media spotlights
- ii. Written report
 1. No report provided by submission date

d. Lisa Forbes, Speakers Bureau Chair

- i. Verbal report
 1. Was not in attendance
- ii. Written report
 1. On 9/22/18 Ray Mohr submitted a proposal that the Speakers Bureau present a workshop at the October 20th Expo – 70th Anniversary Celebration. We have had two requests for speakers in the past month. We are continuing work on the database as we prepare to formally relaunch the Speakers Bureau by promoting workshops which will be hosted at Professional Presenters.

e. Greg Harris, Webmaster

- i. Verbal report
 1. Unplanned crash
 2. Stability upgrade
 3. D26 depository site
 - a. Working out bugs
 4. Fixing blog description links
 5. Security upgrade
- ii. Written report provided by Rhea Thompson
 1. Current Contacts page has been updated frequently because of changes in District Leadership. We've had a few Area Director resignations, along with the resignation of our Retention Chair.
 2. Web Team added to Current Contacts page o New email address – webteam1819@d26leaders.org
 3. Tech Team added to Current Contacts page – this team handles all District Leader email changes. Be sure to use this email address when requesting additions/deletions/changes to any District Leader information. o New email address – techteam1819@d26leaders.org

4. Calendar updated with PR information
5. We've added two sub-menus to the Training link. Please take a look at these two new pages.
6. Club Officer Training
7. Fall Training Expo
8. Social Media page updated with District 26 social media icons
9. Web Team met to discuss "District 26 Toastmasters Website Operating Procedures" for submitting requests for updates/additions to the District 26 website. Once these Operating Procedures are approved by the District Director, they will be listed at the bottom of our site.

f. Alexander Pyle, Technology Chair

- i. Verbal report
 1. Not in attendance
- ii. Written report
 1. Not received by submission date

g. James Dent, Logistics Manager

- i. Verbal report
 1. Not in attendance
- ii. Written report
 1. Not received by submission date

h. May Tran, Club Extension Chair

- i. Verbal report
 1. New Charters
 2. Keep up with new leads
- ii. Written report
 1. Not received by submission date

i. Mark Krekeler, Volunteer Chair

- i. Verbal report
 1. Not in attendance
- ii. Written report
 1. Not received by submission date

j. Rhea Thompson, Web Team Report

- i. Verbal report
 1. Current contacts changes-updates email webteam1819@D26leaders.org
 2. Tech team email: 1819@d26leaders.org
 3. PR Info
 4. Submenus
 5. Club Officer Training
 6. Training Expo
 7. Operating Procedures
 8. Answer to what is ineligible and low clubs

- a. Ineligible: do not have 3 renewals: not eligible to vote
- b. Low: at least 3 renewals received but less than 8 members total:
not eligible to vote

iii. Questions

- a. Nancy Winston: What is the Spring Contest about? Table topics or Evaluations?
 - i. Marsha Wood confirmed that the Spring Contest is for Evaluations and the International Speech contest.

iv. Closing Comments

a. **Marcia Wood, Division Director**

- i. Thank you for all your hard work and dedication
- ii. Concerned with what we can do in the next year
- iii. Please look around at companies and communities to look at starting clubs, get the word out.
- iv. No fall contests
 - 1. But ok to look for clubs to have contests
 - 2. Clubs can and should have contests
- v. Focus on training

x	Marcia Wood, District Director
x	Mike Akins, Program Quality Director
x	Jacqueline Smith, Club Growth Director
x	Rhea Thompson, Immediate Past District Director
x	Carol Pace, Denver Division Director
x	Sarah Beasley, Eastern Division Director
x	Terry Ploski, Foothills Division Director
x	Randee Ryan, Metro Division Director
X	Janice Haldj, Northern Division Director
x	Glenn Knight, Southern Division Director
X	David Johnson, Urban Division Director
X	Nancy Winston, Western Division Director
X	Sondra Richey, Administration Manager
	Justin Searles, Finance Manager
x	Trixie Hunter-Merrill, Public Relations Manager
	James Dent, Logistics Manager
X	Dia Kline, Blog Editor
	Jillian Gibson, Social Media Chair
x	Greg Harris, Webmaster
	Lisa Forbes, Speakers Bureau Chair
x	May Tran, Club Extension Chair
	Darrel Brown, Club XXXXX Chair
	Mark Krekeler, District Volunteer Chair
	Vacant, Denver Extension Coordinator
	Vacant, Eastern Extension Coordinator

	Jonathan Sabar, Foothills Extension Coordinator
	Jackie Carioscia, Metro Extension Coordinator
	Bruce Brown, Northern Extension Coordinator
	Michael Pierson, Southern Extension Coordinator
	Barbara McCoy, Urban Extension Coordinator
	Vacant, Western Extension Coordinator
	Ray Mohr, Denver Retention Coordinator
	Victoria Bard, Eastern Retention Coordinator
	Coleen McNeese, Foothills Retention Coordinator
X	John Donellon, Metro Retention Coordinator
	Stephanie Jensen, Northern Retention Coordinator
	Anil Dewan, Southern Retention Coordinator
	Joy Davidson, Urban Retention Coordinator
	Pete Martin, Western Retention Coordinator
	Eric Pollock, D-1 Area Director
	Ignacio Correa-Ortiz,, D-2 Area Director
	Jason Carmichael, D-3 Area Director
	Danielle Kiaha, D-4 Area Director
	Ayron Wohletz, D-5 Area Director
	Bobby Olsen, D-6 Area Director

	Verniece Thomas, E-1 Area Director
X	James Owiny, E-2 Area Director
	Carlos Lopez, E-3 Area Director

	Tina Sanders, E-4 Area Director
	Melanie Smith, E-5 Area Director
	Kenneth Platz, E-6 Area Director
X	Julie Kub, E-7 Area Director
	Ben Flaim, F-1 Area Director
	John Lind, F-2 Area Director
	Jennifer Grant, F-3 Area Director
	Kristin Sorensen, F-4 Area Director
	Jeff Ruiz, M-1 Area Director
	Dinesh Weerapurage, M-2 Area Director
	Mark West, M-3 Area Director
	James Urban, M-4 Area Director
	Vacant, M-5 Area Director
	Mike Hand, N-1 Area Director
	Mary Ann Hoff, N-2 Area Director
x	Jane Thomas, N-3 Area Director
	Vacant, N-4 Area Director
	Craig Hafer, S-1 Area Director
	Hae Bolduc, S-2 Area Director
	Asta Star, S-3 Area Director
	AJ Varathara, S-4 Area Director
	Kevin Whaley, S-5 Area Director
	Laura Clemens, S-6 Area Director
	Chris Tremel, U-1 Area Director
	Beth Baker Owens, U-2 Area Director
	Will Robinson, U-3 Area Director

	Marc April, U-4 Area Director
x	Kim Brokling, U-5 Area Director
	Tom Gross, U-6 Area Director
	Vacant, W-1 Area Director
	Mary Watson, W-2 Area Director
	David Hay, W-3 Area Director
	Susan Horst, W-4 Area Director
	Rebecca Mullen, W-5 Area Director
	Darryle Brown, Past District Director
	Alex Pyle, Technology Lead
	Caitlyn Pyle Technology Assistant