



TOASTMASTERS INTERNATIONAL
MONTHLY TREASURER'S REPORT - DISTRICT NO.
FOR THE PERIOD MARCH 1, 2010 - MARCH 31, 2010
THIS IS THE QUARTERLY REPORT DUE AT WHQ BY MAY 15TH

		<u>MONTH ACTUAL (1)</u>	<u>Y-T-D ACTUAL (2)</u>	<u>BUDGET (3)</u>
I.	FUNDS AVAILABLE			
Acct.#	A. BALANCE IN DISTRICT RESERVE ACCOUNT AT WHQ:			
120	Beginning of the month/year	-	-	14,425.12
	B. FUNDS AVAILABLE FROM WHQ			
400	Add: Membership income	492.65	492.65	42,623.81
120	Less: Funds requests INPUT NEGATIVE NUMBER		-	
120	Less: District orders INPUT NEGATIVE NUMBER	(507.90)	(507.90)	
120	District reserve balance - End of the month	(15.25)	(15.25)	
	C. RECONCILED BALANCE IN DISTRICT LOCAL BANK ACCOUNTS:			
100	Beginning of the month/year	-	-	13,981.04
120	Add: Funds requests	-	-	
	D. OTHER INCOME (List specific sources):			
410	1. Fall conference net income (from page 4)	-	-	1,118.00
430	2. Spring conference net income (from page 5)	-	-	2,375.00
480	3. Interest	0.56	0.56	-
490	4. Other: N/A	5.85	5.85	1,800.00
	N/A		-	N/A
	N/A		-	N/A
	Total other income	6.41	6.41	5,293.00
	TOTAL FUNDS AVAILABLE	(8.84)	(8.84)	76,322.97
	(Adds lines in I.A, I.B, I.C and I.D for columns 1, 2, and 3.)			
II.	EXPENSES:			
600	A. Marketing (from page 2)	4.90	4.90	14,000.00
610	B. Communications and public relations (from page 2)	33.91	33.91	6,500.00
620	C. Education and training (from page 2)	157.09	157.09	13,850.00
630	D. Speech contests (from page 2)	-	-	5,797.00
640	E. Administration (from page 2)	206.77	206.77	4,900.00
650	F. Travel (from page 3)	663.68	663.68	19,027.00
700	G. Other (from page 3)	-	-	-
	TOTAL EXPENSES	1,066.35	1,066.35	64,074.00
III.	570 LEADERSHIP INSTITUTE (from page 3)	525.00	525.00	3,400.00
IV.	DISTRICT STORE			
450	1. Sales	1,023.59	1,023.59	2,500.00
551	2. Purchases from WHQ (INPUT NEGATIVE NUMBER)		-	_700.00
559	3. Other store expenses (INPUT NEGATIVE NUMBER)		-	-
	DISTRICT STORE INCOME (LOSS), NET	1,023.59	1,023.59	2,500.00
V.	ADJUSTMENT FOR Y-T-D DISTRICT ORDERS	507.90	507.90	N/A
VI.	EXCESS OF FUNDS AVAILABLE OVER EXPENSES	(68.70)	(68.70)	11,348.97
	(Totals: Sec.I. - Sec.II. - Sec.III. + Sec.IV.)			

A Treasurer's report must be provided to the district governor and It. governor within 45 days of month-end, beginning with the July period. Treasurer's reports for the period ending September 30 and for the period ending March 31 must be received at World Headquarters within 45 days of these periods. Toastmasters International policy also requires that a Treasurer's report be presented at every district executive committee and district council meeting.

TOASTMASTERS INTERNATIONAL
MONTHLY TREASURER'S REPORT - DISTRICT NO.
FOR THE PERIOD MARCH 1, 2010 - MARCH 31, 2010

VII. DETAIL OF EXPENSES:	MONTH ACTUAL	Y-T-D ACTUAL
<u>Acct.#</u>		
A. 600 Marketing		
601 1. Building new clubs	4.90	4.90
602 2. Membership growth		-
603 3. Club coaches		-
604 4. Rebuilding		-
605 5. Recognition		-
606 6. Other		-
TOTAL Marketing (goes to page 1, Sec II. A)	4.90	4.90
B. 610 Communications and public relations		
611 1. District newsletter		-
612 2. Web page		-
613 3. Directory		-
614 4. Postage	23.91	23.91
615 5. Other	10.00	10.00
TOTAL Communications and public relations (goes to page 1, Sec II. B.)	33.91	33.91
C. 620 Education and training		
621 1. Distinguished clubs		-
622 2. Training club officers	157.09	157.09
623 3. Training division and area governors		-
624 4. Distinguished areas and divisions		-
625 5. Other		-
TOTAL Education and training (goes to page 1, Sec II. C.)	157.09	157.09
D. 630 Speech contests		
631 1. Awards and certificates		-
632 2. Other		-
TOTAL Speech contests (goes to page 1, Sec II. D.)	-	-
E. 640 Administration		
641 1. Stationery		-
642 2. Phone	79.95	79.95
643 3. Postage		-
644 4. Website	57.60	57.60
645 5. Other	69.22	69.22
TOTAL Administration (goes to page 1, Sec II. E.)	206.77	206.77

TOASTMASTERS INTERNATIONAL
MONTHLY TREASURER'S REPORT - DISTRICT NO.
FOR THE PERIOD MARCH 1, 2010 - MARCH 31, 2010

VII. DETAIL OF EXPENSES (con't):	MONTH ACTUAL	Y-T-D ACTUAL
<u>Acct.#</u>		
F. 650 Travel		
651 1. Within district		
652 a. District governor/lt. governor	363.68	363.68
653 b. Division governors		-
654 c. Area governors	280.00	280.00
655 d. Other district officers		-
651 Total travel within district	643.68	643.68
660 2. Mid year training (DG & LGS)		
661 a. Transportation	20.00	20.00
662 b. Accommodation/registration		-
660 Total mid year training	20.00	20.00
670 3. Regional conference transportation/registration/accommodation		
671 a. District governor elect		-
672 b. Lt. governor-elect		-
673 c. Current district governor		-
674 d. District treasurer		-
675 e. District public relations officer		-
670 Total regional conference expense	-	-
680 4. International convention transportation/registration/accommodation		
681 a. District governor		-
682 b. Lt. governor education & training		-
683 c. Lt governor marketing		-
684 d. Immediate past district governor		-
680 Total international convention expense	-	-
650 TOTAL Travel expense (goes to page 1, Section II. F)	663.68	663.68
G. 700 Other		
705 a. Equipment purchase		-
710 b. Miscellaneous		-
700 TOTAL Other expenses (goes to page 1, Section II. G)	-	-
VIII. LEADERSHIP INSTITUTE:		
470 Donation basket		-
570 Leadership institute expenses		
571 1. Supplies from WHQ		-
572 2. Other supplies		-
573 3. Program and printing		-
574 4. Audiovisual equipment		-
575 4. Meeting room		-
576 4. Awards, certificates		-
577 4. Postage		-
579 5. Other	525.00	525.00
570 TOTAL LEADERSHIP INSTITUTE (goes to page 1, Sec III.)	525.00	525.00

TOASTMASTERS INTERNATIONAL
MONTHLY TREASURER'S REPORT - DISTRICT NO.
FOR THE PERIOD MARCH 1, 2010 - MARCH 31, 2010

			<u>MONTH ACTUAL</u>	<u>Y-T-D ACTUAL</u>
IX. FALL CONFERENCE INCOME AND EXPENSE				
<u>Acct.#</u>				
410	A. Fall conference income			
411	1. <input style="width: 40px; height: 15px;" type="text"/> Member registrations	at <input style="width: 40px; height: 15px;" type="text"/>	-	-
412	2. <input style="width: 40px; height: 15px;" type="text"/> Spouse / guest registrations	at <input style="width: 40px; height: 15px;" type="text"/>	-	-
413	3. <input style="width: 40px; height: 15px;" type="text"/> Late registrations	at <input style="width: 40px; height: 15px;" type="text"/>	-	-
414	4. <input style="width: 40px; height: 15px;" type="text"/> Luncheon tickets	at <input style="width: 40px; height: 15px;" type="text"/>	-	-
415	5. <input style="width: 40px; height: 15px;" type="text"/> Banquet tickets	at <input style="width: 40px; height: 15px;" type="text"/>	-	-
416	6. <input style="width: 40px; height: 15px;" type="text"/> Speech contest	at <input style="width: 40px; height: 15px;" type="text"/>	-	-
417	7. Other revenue - Raffle		<input style="width: 60px; height: 15px;" type="text"/>	-
418	<input style="width: 300px; height: 15px;" type="text"/> N/A		<input style="width: 60px; height: 15px;" type="text"/>	-
	<input style="width: 300px; height: 15px;" type="text"/> N/A		<input style="width: 60px; height: 15px;" type="text"/>	-
	<input style="width: 300px; height: 15px;" type="text"/> N/A		<input style="width: 60px; height: 15px;" type="text"/>	-
410	TOTAL Fall conference income		-	-
510	B. Fall conference expenses			
511	1. Supplies purchased from TI		<input style="width: 60px; height: 15px;" type="text"/>	-
512	2. Other supplies		<input style="width: 60px; height: 15px;" type="text"/>	-
513	3. Programs and printing		<input style="width: 60px; height: 15px;" type="text"/>	-
514	4. Audiovisual equipment		<input style="width: 60px; height: 15px;" type="text"/>	-
515	5. Hotel / meeting room expenses		<input style="width: 60px; height: 15px;" type="text"/>	-
516	6. Awards, certificates, etc.		<input style="width: 60px; height: 15px;" type="text"/>	-
517	7. Postage		<input style="width: 60px; height: 15px;" type="text"/>	-
518	8. Meal expense		<input style="width: 60px; height: 15px;" type="text"/>	-
519	9. Other		<input style="width: 60px; height: 15px;" type="text"/>	-
	<input style="width: 300px; height: 15px;" type="text"/> N/A		<input style="width: 60px; height: 15px;" type="text"/>	-
	<input style="width: 300px; height: 15px;" type="text"/> N/A		<input style="width: 60px; height: 15px;" type="text"/>	-
	<input style="width: 300px; height: 15px;" type="text"/> N/A		<input style="width: 60px; height: 15px;" type="text"/>	-
510	TOTAL Fall conference expenses		-	-
410	NET FALL CONFERENCE INCOME (LOSS) (A - B)		-	-
	(goes to page 1, Sec I./D. 1.)			

TOASTMASTERS INTERNATIONAL
MONTHLY TREASURER'S REPORT - DISTRICT NO.
FOR THE PERIOD MARCH 1, 2010 - MARCH 31, 2010

			<u>MONTH ACTUAL</u>	<u>Y-T-D ACTUAL</u>
X. SPRING CONFERENCE INCOME AND EXPENSE				
<u>Acct.#</u>				
430	A. Spring conference income			
431	1. Member registrations	at 	-	-
432	2. Spouse / guest registrations	at 	-	-
433	3. Late registrations	at 	-	-
434	4. Luncheon tickets	at 	-	-
435	5. Banquet tickets	at 	-	-
436	6. Speech contest	at 	-	-
437	7. Other revenue - Raffle			-
438				-
				-
				-
430	TOTAL Spring conference income		-	-
530	B. Spring conference expenses			
531	1. Supplies purchased from TI			-
532	2. Other supplies			-
533	3. Programs and printing			-
534	4. Audiovisual equipment			-
535	5. Hotel / meeting room expenses			-
536	6. Awards, certificates, etc.			-
537	7. Postage			-
538	8. Meal expense			-
539	9. Other			-
				-
				-
				-
530	TOTAL Spring conference expenses		-	-
	NET SPRING CONFERENCE INCOME (LOSS) (A - B)		-	-
	(goes to page 1, Sec I./D. 2.)			

TOASTMASTERS INTERNATIONAL
MONTHLY TREASURER'S REPORT - DISTRICT NO.
FOR THE PERIOD MARCH 1, 2010 - MARCH 31, 2010

Following is a brief description/explanation of the actual expenses as compared to what was budgeted. Any variance, positive or negative requires an explanation of what caused the variance. The white rows are not password protected. Users may adjust the white area as necessary by adjusting the row height. Alternatively, a separate sheet may be used. **Each section of this narrative page must be completed in order for this report to be considered complete and counted as received by WHQ.**

Funds available (Section I)

Donation for the Fall Conference was posted. New and re-newal Membership continues to grow.

Marketing (Section II, A)

Marketing PACE is moving upward. Expecting more new Clubs.

Communications and public relations (Section II, B)

Web-site are up and running.

Education and training (Section II, C)

Officer and their potential replacements are being trained, as well as Area Leaders.

Speech contests (Section II, D)

n/a

Administration (Section II, E)

Basic supplies purchased.

Travel (Section II, F)

Leaders are attending training away from home.

Other (Section II, G)

TOASTMASTERS INTERNATIONAL
MONTHLY TREASURER'S REPORT - DISTRICT NO.
FOR THE PERIOD MARCH 1, 2010 - MARCH 31, 2010

Page 7 of 8

26

Following is a brief description/explanation of the actual expenses as compared to what was budgeted. Any variance, positive or negative requires an explanation of what caused the variance. The white rows are not password protected. Users may adjust the white area as necessary by adjusting the row height. Alternatively, a separate sheet may be used. **Each section of this narrative page must be completed in order for this report to be considered complete and counted as received by WHQ.**

Leadership Institute (Section III)

TLI continues to be a success at every location.

District Store Income and Expenses (Section IV)

Wow! Our Toastmaster Love what we have to offer.

Fall Conference Net Income (Section I, C, 1)

Donation entered.

Spring Conference Net Income (Section I, C, 2)

TOASTMASTERS INTERNATIONAL
MONTHLY TREASURER'S REPORT - DISTRICT NO.
FOR THE PERIOD MARCH 1, 2010 - MARCH 31, 2010

<p>INSTRUCTIONS:</p> <ol style="list-style-type: none">1. Print out entire monthly treasurer's report including narrative and certification sheet.2. Sign and date in the white boxed cells. This certification must be complete in order for the report to be considered received by WHQ.3. Send the original to the district governor for signature.4. Send a copy to the lt. governor. <p>NOTE: Submit approved report to World Headquarters Any one of the following methods is acceptable: * Scan and email to kvangunst@toastmasters.org * Fax to 949-858-1207 * Mail to: Toastmasters International Attn: Volunteer Support Services P.O. Box 9052 Mission Viejo, CA 92690</p>

We, the undersigned, certify that this report reflects the financial operations for the period shown above.

District Governor	Date

District Treasurer	Date